

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH  
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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 10<sup>th</sup> February at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

## A G E N D A

## T I M I N G S

	A G E N D A	T I M I N G S
	<b>Present:</b>	
	<b>Apologies and approve reasons for absence:</b>	
	<b>DECLARATION OF INTEREST:</b> Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	5 mins
	<b>Town Mayor's Announcements (if any):</b>	
	<b>Public Question Time:</b> The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.	3 mins each up to 15 mins total if any members of public wish to speak
	<b>Minutes:</b> To consider the approval of the draft minutes of the last meetings of the Council held on Monday 13 <sup>th</sup> January and Monday 20 <sup>th</sup> January 2025	
	<b>Progress Reports and feedback (committees are standing items):</b> <ol style="list-style-type: none"> <li>a) <b>Finance Committee:</b></li> <li>b) <b>Environment Committee:</b> update on benches on the High Street</li> <li>c) <b>Halls Committee:</b></li> <li>d) <b>Staffing Committee:</b> to approve the committee's recommended Terms of Reference</li> <li>e) <b>WSTC Action Plan Working Group:</b></li> <li>f) <b>Edgewick Farm:</b> the fields to be closed to dogs to clear dog mess so the sheep can be brought into the fields. This is also an issue for nursery school children who are taken to the farm to play.</li> </ol>	15 mins
	<b>Ward Councillors' reports:</b> <ol style="list-style-type: none"> <li>a. Ward Cllr David Hopkins</li> <li>b. Ward Cllr Tracey Bailey</li> </ol>	5 mins
	<b>Clerk's Report:</b>	
	<b>20mph consultation:</b> For the Town Council to agree a response, the deadline to respond is 20/02/2025 <a href="https://www.milton-keynes.gov.uk/consultations/proposed-20mph-speed-zones-milton-keynes-and-surrounding-areas-tro-422">https://www.milton-keynes.gov.uk/consultations/proposed-20mph-speed-zones-milton-keynes-and-surrounding-areas-tro-422</a>	5 mins

	<p><b>To agree a date for the Annual Town Meeting:</b></p> <ul style="list-style-type: none"> <li>• to agree who will give reports</li> <li>• to invite local groups</li> <li>• to decide whether to have refreshments</li> </ul>	10 mins
	<p><b>Policies to be reviewed this year:</b></p> <ol style="list-style-type: none"> <li>The Standing Orders may need to be reviewed in light of possible recommendations to the Staffing Committee terms of reference (more information to follow the Staffing Committee meeting)</li> <li>Other policies due to be updated. List included with the Clerk's Report.</li> </ol> <p>Please read the Standing Orders ready to amend if needed.</p>	10 mins
	<p><b>Newsletters:</b></p> <ol style="list-style-type: none"> <li>The Town Council Newsletter: to agree who will be writing articles, and to agree on dates for publication in the coming year. Suggested dates attached.</li> <li>To agree who to write The Hogsty End article, deadline Wednesday 12<sup>th</sup> Feb.</li> <li>Does the council wish to have an article in Christian News?</li> </ol>	10 mins
	<p><b>VE Day:</b> Thursday 8<sup>th</sup> May is the 80<sup>th</sup> anniversary of VE Day. To agree the Town Council will be holding an event.</p>	5 mins
	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>To consider and approve payments for February. To be circulated.</li> <li>To decide whether to sell PA system – this has been found to be not powerful enough for the Remembrance Sunday event and has no other use. Another parish has expressed an interest in buying it from us.</li> </ol>	5 mins
	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>• <b>PLN/2025/0159</b> Certificate of Lawfulness for a proposed temporary outbuilding at the end of the rear garden at 10 Ridgway, Woburn Sands, MK17 8UT. For information as the date to respond was 05/02/2025</li> <li>• <b>PLN/2025/0018</b> the crown reduction of sycamore trees and leylandii at 16 Weathercock Lane, Woburn Sands MK17 8NT. Date to respond: 14/02/2025</li> <li>• <b>PLN/2024/2644</b> non-material amendment replacing 4 plots with a different house type. Date to respond: 07/02/2025</li> <li>• <b>PLN/2025/0101</b> single storey rear extension eaves of 2.6m and max height of 5m, extending 5m from original rear wall at 17 Wood Street. Date to respond: 25/02/2025</li> </ul>	10 mins
	<p><b>Notifications of decisions made from Milton Keynes Council:</b></p> <ul style="list-style-type: none"> <li>• <b>PLN/2024/2168</b> change of use of a unit to MOT centre at Pristine site. Permission refused.</li> <li>• <b>24/00088/ENF</b> an investigation took place following a complaint regarding an advertising board at 62 Station Rd but has been closed.</li> </ul>	
	<p><b>Mowbray Green:</b> registering Mowbray Green with the Land Registry requires some specialist knowledge and the Clerk has consulted the Town Council solicitors. To agree for the solicitors to undertake this work to</p>	5 mins

	ensure it is correctly registered and the land is secured for the future of the town.	
	<p><b>Correspondence for information:</b></p> <ul style="list-style-type: none"> <li>• A Resident of Hardwick Place has asked to take on the gardening and care of the Holocaust Memorial Garden</li> <li>• The Clerk has received a request to purchase part of the Barclays carpark to extend a private garden. The car park belongs to MK Council and is leased by WSTC, so not ours to sell and it is also valuable parking space for the High Street businesses</li> <li>• Complaint received regarding dog mess at Edgewick Farm</li> <li>• The Clerk has received a request for information on the proposed 20mph speed limit throughout Woburn Sands. The requests is not from a resident but asks if residents have been consulted.</li> </ul>	5 mins
	<p><b>Notification of Urgent Decisions that have been made:</b> Plumbing repairs to the staff cloakroom at the Memorial Hall.</p>	5 mins
	<b>Councillor's reports and items for next agenda the Annual Meeting of the Town Council:</b>	
	<p><b>Date of next meeting: Venue:</b> The Committee Room at The Memorial Hall</p>	

Signed:



Clerk to Woburn Sands Town Council

Date: 04.02.2025