

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH  
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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 13<sup>th</sup> January 2025 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

## A G E N D A

## TIMINGS

1/25	<b>Present:</b>	5 mins
1/25	<b>Apologies and approve reasons for absence:</b>	
2/25	<b>DECLARATION OF INTEREST:</b> Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	
3/25	<b>Town Mayor's Announcements (if any):</b>	
4/25	<b>Public Question Time:</b> The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.	3 mins each up to 15 mins total if any members of public wish to speak
5/25	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Monday 9 <sup>th</sup> December 2024. Circulated.	5 mins
6/25	<b>Progress Reports and feedback (committees are standing items):</b> a) <b>Finance Committee:</b> meeting of 10.01.25 cancelled – no items on agenda b) <b>Environment Committee:</b> Cllr Temple and Clerk met to discuss the contents of the Grounds Maintenance tender. Clerk has sought advice on the best process. c) <b>Halls Committee:</b> next meeting 15.01.25 d) <b>WSTC Action Plan Working Group:</b> next meeting 28.01.25 e) <b>Emergency planning for flooding:</b> next meeting 6.30pm Thursday 20 <sup>th</sup> February. This is a community meeting with council representation. f) <b>Three Parishes:</b> update from Clerk. g) <b>Neighbourhood Plan:</b> update. h) <b>Councillor training:</b> feedback from courses attended this past month	15 mins
7/25	<b>Ward Councillors' reports:</b> a. Ward Cllr Tracey Bailey b. Ward Cllr David Hopkins – circulated	10 mins
8/25	<b>Clerk's Report:</b> circulated	5 mins
9/25	<b>Policies:</b> a. to approve a co-option policy. Circulated b. to approve rewriting the Grants Policy. Circulated	5 mins

10/25	<b>Finance:</b> a. To consider and approve payments for January. To be circulated b. To approve buying new outdoor Christmas lights for the Institute building c. To approve adding another bank signatory to Unity Trust Bank Account	5 mins
11/25	<b>Precept:</b> To agree to the precept demand from Woburn Sands Town Council to Milton Keynes City Council. Information to be circulated	10 mins
12/25	<b>Planning:</b> <ul style="list-style-type: none"> <li>• <b>PLN/2024/2491</b> Proposal: The erection of a micro-energy storage facility at Land at Mowbray Green. Comments by: 30/12/2024 The Clerk identified errors in the application form and has brought them to the attention of the Head of Planning.</li> <li>• <b>PLN/2025/0010</b> Notification of consultation on Scoping Opinion for East West Railway Co Ltd</li> </ul>	5 mins
13/25	<b>Notifications of decisions made from Milton Keynes Council:</b> <ul style="list-style-type: none"> <li>• 24/01858/NMA Non-material amendment at Swan Hill site APPROVED</li> <li>• PLN/2024/2386 consent APPROVED 40 Station Rd various tree works</li> <li>• PLN/2024/2304 consent APPROVED 44 Elm Grove tree works</li> </ul>	
14/25	<b>To agree to register Mowbray Green with land registry:</b> although there are maps to indicate ownership by the Town Council that this land has not been registered. The cost is £30	5 mins
15/25	<b>Benches and planters on High Street:</b> update	5 mins
16/25	<b>Newsletter and Hogsty End:</b> The deadline for the Hogsty End is Wednesday 15 <sup>th</sup> January and the next Town Council newsletter is February. To agree who will be writing these.	5 mins
17/25	<b>Youth Club:</b> To consider WSTC support of a town youth club. To decide venue and funding.	5 mins
18/25	<b>East West Rail Consultation:</b> the consultation is on Friday 17 <sup>th</sup> January 2pm to 7pm. Councillors to agree a response.	5 mins
19/25	<b>Newsletter and Hogsty End:</b> The Hogsty End deadline is Wednesday 15 <sup>th</sup> January. The next newsletter will be due in February: to agree who is to write articles.	5 mins
20/25	<b>Notification of Urgent Decisions that have been made:</b> <ul style="list-style-type: none"> <li>• Remove tree fallen into Russell Street car park - £100 shared with property owner where the tree was on the boundary</li> <li>• Contacted insurance company and arranged to have roofers look at the Sports Hall roof which suffered some damage in the high winds before Christmas</li> </ul>	5 mins
21/25	<b>Councillor's reports and items for next agenda the Annual Meeting of the Town Council:</b>	
	<b>Date of next meeting:</b> 7.30pm Monday 10 <sup>th</sup> February 2025 <b>Venue:</b> The Committee Room at The Memorial Hall	

Signed:

*AC Jordan*

Clerk to Woburn Sands Town Council

Date: 07/01/2024