

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
Telephone: 01908 585368 e-mail: clerk@woburnsandtowncouncil.gov.uk
www.woburnsandtowncouncil.gov.uk

Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 12th January 2026 at 7.30pm in the Committee Room, Memorial Hall.**
Members of the public are welcome to attend.

AGENDA

1/26 Present:

2/26 Apologies:

3/26 DECLARATION OF INTEREST: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

4/26 Public Question Time: The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

5/26 E-Bikes & E-Scooters: An update from Tom at Lime Bikes about the development taking place from January onwards and the implementation of a more restrictive parking regime

6/26 Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8th December 2025. **Circulated**

7/26 Co-opting Councillors: Advert for new councillors will be in the newsletter that will be distributed w/c 23rd January

8/26 Mayor's Announcements and Report:

9/26 Actions from previous minutes and Clerk's report:

10/26 Ward Councillors Reports:

 a. **Cllr Tracey Bailey**

b. Cllr David Hopkins

11/26 Invitation to TVP: The Neighbourhood team do not have any issues to report at the moment. The Clerk has asked Crimewave if there are still gatherings that need to be monitored at the Recreation Ground.

Questions from Cllr Temple have been sent over to the team - parking on the roundabout outside Tesco, HGV ignoring weight restrictions overnight and cars speeding along the High Street. CCTV camera could be moved to the High St to assist with monitoring.

12/26 Committee Updates:

a. Staffing Committee Update:

b. Halls Committee Update:

Licence for the Station is currently in the name of Kevin Brewer and needs to be changed to Dominic Brewer. The Station usually pay for the licence and we then reimburse. Dom would rather that we take over the application for the licence and therefore process the payment directly with licensing.

The hardware used for the Paxton system has stopped working for the Sports Hall and Summerlin Centre. Tickfords have quoted £625 for new hardware and to transfer over the software. They can do this w/c 19th January. During the downtime of the system we have allocated one door code to all hires.

c. Environment Committee Update:

d. Finance Committee Update:

To approve payments for January (**list circulated**)

To approve bank statements (**circulated**)

Approve budgets for 2026/27: (**circulated**)

To agree the precept requirement for 2026/27

13/26 EWR consultation/information: We have a meeting with EWR Delivery Director, Dave Bray & planning & development leads for the WS part of the route on 4th February.

14/26 Street map showing benches: Asset register is now being utilised on Scribe. All assets will be listed with pictures and a report will available for the next meeting.

15/26 Response to MKCC Transport Strategy Consultation: The consultation should formally start 12th January, so this suggests that we will have a closing date of 12th April for comments. A consultation report will then be collated for the new administration to consider in May, with a view to the formal adoption of the document as Council policy in the early summer.

16/26 New local plan (MK2050): Due to a technical issue, some consultees did not receive an email notification at the start of the Proposed Submission (Regulation 19) MK City Plan 2050 consultation that began on 7 November and ran until 22 December 2025.

To make sure everyone has a fair and equal opportunity to comment, all consultees will be able to take part in a further six-week consultation period, which runs until 16 February 2026.

17/26 Universal Studios: Standing Item

18/26 Youth Club: Tenders have been sent out with a submission deadline of 31st January.

19/26 Mick George Community Fund: The deadline to apply is 25th February – Clerk to follow up with Nicky at the Library for additional items that they would like to add to the application.

20/26 Library boxes: Our Librarian is very enthusiastic about the initiative of the library boxes and will come back with her suggestions as to where best they might be sited.

21/26 Household Support Fund: Availability requested from Ben at CAB. They are checking with staff for availability in February and March.

22/26 Website: Quotes have been requested for a new website from companies that are used by other local towns and parishes – all assertion 10 compliant. Clerk to feedback to council when all quotes are collated.

23/26 2 Station Road: Standing Item – Town Council Parking Space located at the rear of 2 Station Road. Email sent to MKCC for a update on the sale.

24/26 Crossing for the schools on Station Road: Email sent to MKCC for update

25/26 Community Market: Space in the library booked for 14th February & stall outside.

26/26 New Benches: I have contacted MKCC – there are no S106 funds that would be available for this, however a request has been sent to Tariff

27/26 Newsletter: Newsletter will be going to print on 16th January. New quotes from printers obtained:
XL Press: £504
CKN Print: £480
TW Print: £490

28/26 Planning Applications:
Application Ref: PLN/2025/2666 Proposal: Erection of a single storey rear and side extension at 20 DRAYHORSE CRESCENT, WOBURN SANDS, MILTON KEYNES, MK17 8GU - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003Dqgb> -
Comments by: 16/01/2026
Notifications of decisions made by MKCC:
Application Ref: PLN/2025/2037 Proposal: Advertisement consent for the display of x2 non-illuminated fascia signs, x1 non-illuminated projecting sign and a frosted vinyl front entrance door logo at 1C, High Street, Woburn Sands, Milton Keynes, MK17 8RQ – **APPROVED**

Application Ref: PLN/2025/2104 Proposal: Crown reduction by 4m in height and 3m on sides, crown raise to 3m, and removal of epicormic growth on stem of Holm Oak (1), crown reduction by 3m in height and by approx. 2m from remaining crown of Holly (3), and felling to 5-6ft of Ash (2) protected by Milton Keynes Tree Preservation Order no. PS/540/15/134 at BURLINGTON HALL CARE HOME, 9 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RR – **APPROVED**

Application Ref: PLN/2025/2213

Proposal: Alteration of existing shop front at 57 HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8QY - **APPROVED**

29/26 Notification of urgent decisions made:

30/26 Correspondence to note:

31/26 Councillors Reports and items for the next agenda:

32/26 Date of next meeting: Monday 9th February 2026, Committee Room at the Memorial Hall

Signed:



Clerk to Woburn Sands Town Council

Date: 06/01/26