

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 11th March 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

A G E N D A

T I M I N G S

53/24	Present:	
54/24	Apologies and approve reasons for absence:	
55/24	Co-option: Richard Townend is standing to be co-opted.	
56/24	DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	5
57/24	Town Mayor's Announcements (if any):	
The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.		3 mins each up to 15 mins total if any members of public wish to speak
58/24	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 12 th February 2024. To be circulated.	
59/24	Progress Reports and feedback: a. Environment Committee: b. Halls Committee: c. 50 th Anniversary:	15
60/24	Ward Councillor's report(s):	5
61/24	Clerk's Report: to be circulated	5
62/24	Finance: a. To consider and approve payments for March. To be circulated b. Approve setting up a direct debit for the Sports Hall water bills with Water Plus c. Approve to PAT testing (biennial) and gas boiler servicing (annual) for all halls. Clerk to gather quotes d. Agree to a Bio-diversity Survey for Edgewick Farm	5
63/24	Pay increase for Clerk and honorarium payment for Bookings Manager: to be approved for the new financial year (April 2024)	5
64/24	Appraisals: format to be updated	
65/24	Planning: a. 24/00310/HOU the erection of a single storey rear and side wraparound extension and associated works 5 Chapel Street. Response by 15/03/24	10

	<ul style="list-style-type: none"> a. 24/00329/FUL proposed replacement telecommunications street work style mast Newport Rd, by Frosts/Bellway Response by 15/03/24 b. 24/00160/HOU The erection of single storey side / rear extension with rooflights 6 Ridgeway response by 21/03/2024 c. 24/00378/PRIOR change of use from office to residential use 3 High Street response by 26/03/2024 d. 24/0376/TPO reduction in height of Thuja Plicata, and the reduction of group of Yew trees 8 Sandy Court response by 28/03/2024 e. 24/00375/TPO crown reduction of Pinus Sylvestris tree 1 Sandy Court response by 28/03/2024 	
66/24	Notifications of decisions made from Milton Keynes Council: <ul style="list-style-type: none"> • 24/00076/CLUP 9 Sturdy Lane APPROVED certificate of lawfulness 	
67/24	To decide whether to allow access, either permanent or temporary, from the Russell Street to the rear of a High Street property. Further information to be circulated when received.	10
68/24	New Staff: Community Caretaker and Finance Assistant (for information only)	5
69/24	Correspondence for information: <ul style="list-style-type: none"> • Edgewick Farm broken gate • Pot hole complaints • On-going flooding issues Theydon Avenue/Wood Street 	5
70/24	Notification of Urgent Decisions that have been made: <ul style="list-style-type: none"> • Sports Hall shower replaced following a leak 	5
71/24	Councillor's reports and items for next agenda: <ul style="list-style-type: none"> • End of year accounts 	
72/24	Date of next meeting: 7.30pm Monday 8 ^h April 2024 Venue: The Committee Room at The Memorial Hall	

Signed: 

Date: 05/03/2024

Clerk to Woburn Sands Town Council