

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 10th July 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

A G E N D A

T I M I N G S

	A G E N D A	T I M I N G S
141/24	Present:	
142/24	Apologies and approve reasons for absence:	
143/24	DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	
144/24	Town Mayor's Announcements (if any):	
	The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.	3 mins each up to 15 mins total if any members of public wish to speak
145/24	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 10 th June 2024. Circulated.	5
146/24	Parking issues: the Town Council are concerned with the amount of anti-social parking. The Clerk has a meeting with Highways on 26 th July to discuss.	5
147/24	Progress Reports and feedback: a. 50 th Anniversary: b. Environment Committee: c. Halls Committee: The Institute had routine EICR (electric wiring) test and the other halls to have this arranged in the next few weeks d. Finance Committee: set date for committee meeting e. Co-option: we have more than one person interested in the current vacancy. The co-option will be on the September agenda	10
148/24	Feedback from 'unleash the power of local councils to tackle climate change' attended by Cllr A Poppleton	5
149/24	Feedback from 'Councillor Essentials' attended by Cllr R Townend	
150/24	Clerk's Report: to be circulated	5
151/24	Ward Councillors' report(s):	5
152/24	Finance: a. To consider and approve payments for July and August. To be circulated. b. To acknowledge delegation to the Clerk/RFO and the Finance Committee regarding payments (Financial Regulation 5.5). This is to allow prompt payment for the expected August invoices c. For information - the Internal Auditor's Report has been submitted to the council. Attached. d. To agree a direct debit for PHS payments e. To arrange bank permission to withdraw petty cash from Unity account: a form has to be signed before anyone is allowed to withdrawing cash	10

153/24	Financial Regulations: to note changes to the model Financial Regulations recommended by the National Association of Local Councils (NALC). To be circulated.	10
154/24	Domain name: On submitting the domain name agreed at the last full council meeting (WoburnSandsTownCouncil.gov.uk) it was pointed out this will make very long email addresses, e.g. <u>Cllr.firstname.lastname@woburnsandstowncouncil.go.uk</u> The alternative is <u>cllr.firstname.lastname@woburnsands-tc.gov.uk</u> which is not quite as long, or maybe <u>cllr.firstname.lastname@woburnsandstown.gov.uk</u>	10
155/24	Christmas Fayre: The Committee have requested WSTC pay for the large Christmas tree situated outside the Methodist Church	5
156/24	Planning: a. 24/01247/HOU single storey rear extension. 6 Blackthorn Grove. Response by 08.07.24 b. 24/01023/COU change of use to MOT test centre. Unit 9 Pristine Business Park Newport Rd. response by 08.07.24 c. 24/01422/PRIOR change of use to one bed dwelling. 3 High Street. Response by 29.07.24 This has a notification of appeal to the Secretary of State following the refusal of the last application. Comments, if any, to the Planning Inspectorate by 25.07.24 d. 24/00989/ADV erect illuminated advertising signs. The Swan, 2 High St. Response by 15.07.24 e. 24/01260/CLUP notification only of confirmation Shelton House can continue as use as offices.	5
157/24	Notifications of decisions made from Milton Keynes Council: a. 24/00977/PRIOR 3 High Street approval REFUSED. b. 24/01008/COU The Stables, Woodleys Farm permission REFUSED c. 24/01059/PRIOR. 8-10 High Street approval REFUSED d. 24/00915/HOU 32 Wood Street permission GRANTED	
158/24	Newsletter: to agree who will take over as editor.	10
159/24	Ward Boundary consultation: To agree a WSTC response, deadline 09.09.24	5
160/24	Accessibility Audit: The council has been asked to arrange an accessibility audit of the High Street. Help is offered by a resident and it is recommended that CIL (the Centre for Integrated Living) do the audit.	5
161/24	New Chain of Office: the Mayor's chains are not in a very good condition. To consider budgeting for new chains which will be approximately £4,000	5
162/24	Correspondence for information: <ul style="list-style-type: none"> • Thanks from residents for the new bus service • A request for the council to speak to a house holder regarding an overgrown garden • Dog mess being left in bags at the footpath entrance to Vandyke Close to/from the field • Concern about the state of Parklands pond. Resident to take this up with MKCC • Parking on Downham Road 	5
163/24	Notification of Urgent Decisions that have been made: <ul style="list-style-type: none"> • Replace the office router 	5

164/24	Councillor's reports and items for next agenda the Annual Meeting of the Town Council: <ul style="list-style-type: none">• Co-option	5
165/24	Date of next meeting: 7.30pm Monday 9 th September 2024. (Please note there is no meeting in August). Venue: The Committee Room at The Memorial Hall	

Signed: 

Date: 02/07/2024

Clerk to Woburn Sands Town Council