

WOBURN SANDS TOWN COUNCIL

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Members of Woburn Sands Town Council Communications Committee are hereby summoned to attend the **Meeting of the Finance Committee** on **Monday 5th August 2024 at 6.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

AGENDA

1/24	Elect chair for the Finance Committee:
2/24	Present:
3/24	Apologies:
4/24	Agree minutes from last meeting:
5/24	Review terms and references:
6/24	New Financial Regulations: to be considered, any amendments suggested ready to go to full council for approval
7/24	Staff issues: <ul style="list-style-type: none">a. Working out holiday pay for Finance Admin postb. Feedback: Caretaker end of three month probation appraisal 02/07/24c. Finance Admin three month probation appraisal – early Augustd. Other staff annual appraisals – late Auguste. New Weekend Caretaker
8/24	Budget update:
9/24	Update on bank accounts: <ul style="list-style-type: none">• Signatories• Fees
10/24	Date of next meeting:

Signed: 

Date: 23/07/2024