

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 9th September 2024 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

A G E N D A

T I M I N G S

166/24	Present:	
167/24	Apologies and approve reasons for absence:	
168/24	DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	5
169/24	Co-option: Following three vacancies there have been five residents put themselves forward for co-option to the council (in alphabetical order) <ul style="list-style-type: none"> • Robert Allen • Valerie Baker • Kim Fisher • Wendy Green • Peter Land The candidates may introduce themselves and the Councillors will vote to co-opt three new councillors	20 mins
170/24	New Co-opted Councillors to sign their Office of Declaration:	5 mins
171/24	Town Mayor's Announcements (if any):	5 mins
The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.		3 mins each up to 15 mins total if any members of public wish to speak
172/24	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8 th July 2024. Circulated.	5
173/24	Progress Reports and feedback (committees are standing items): <ol style="list-style-type: none"> a) Finance Committee: <ul style="list-style-type: none"> • New Financial Regulations (see 177/24 for approval) b) Environment Committee: <ul style="list-style-type: none"> • Garden Competition • Edgewick Farm Volunteers meeting re. survey and works • Application for tree works on Memorial Green • Assessment of the Greg Rutherford jump • Order autumn/winter plants c) Halls Committee: <ul style="list-style-type: none"> • Sports Hall meeting with MKCC officer took place on Friday 6th Sept 	5

174/24	Clerk's Report: to be circulated	5
175/24	Ward Councillors' report(s):	10
176/24	Finance: a) To consider and approve payments for September. To be circulated b) Payments list of August payments to be circulated	5
177/24	New Model Financial Regulations to be adopted: as approved by the Finance Committee and circulated	
178/24	Audit 2023 - 2024 External Audit Report Report from the External Auditor (circulated) no issues raised	
179/24	Change of bank signatories for Unity Trust Bank: a) Jo Green to be removed as a signatory as she is no longer a councillor b) Councillor Alex Poppleton to be added as a bank signatory	
180/24	Domain name: to set a date for the new website domain and email addresses to go into use. This will require changes to various signs and the date should take this into account. The Clerk recommends	5
181/24	Benches and Planters: for the High Street and Downham Road. Examples and estimated costs to be gathered.	10
182/24	Christmas Fayre: update and Christmas lights installation date	5
183/24	Thames Valley Police report: Cllr K Temple would like WSTC to request TVP run speeding checks on some of our streets similar to the speeding campaign by Beds Police.	5
184/24	Planning: <ul style="list-style-type: none"> 24/01526/TCA the removal of a Rowan tree at 5 Wood Street. Deadline for comments is 09/09/2024 (day of meeting). <p>The following are for information only, as there was no August meeting these were not commented on by the council.</p> <ul style="list-style-type: none"> 24/01469/FUL the extension to existing drop kerb to allow parking access on site, part removal of boundary wall and installation of 4 EV charging points at 8 - 10 High Street, i.e. the old Barclays Bank building. The deadline for comments is the 19th August. 24/01615/TCA various tree works but no removal of any tree at 19 Theydon Avenue. The deadline is 28th August. 24/01539/TPO tree work to a tree protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/91 at 8 Sandy Court. The deadline is 20th August. <p>Applications for this month:</p> <ul style="list-style-type: none"> 24/01806/HOU The erection of a first floor side extension, a single storey front extension, and a single storey rear extension with roof lights 24 Tavistock Close. Deadline 21st September CB/24/02423/VOC variation and removal of some conditions of planning permission CB/22/04785/REG3 (construction of teaching block, sports hall, car parking. etc.) Fulbrook School. Deadline 17th September 24/01831/TCA tree works on The Memorial Green, crown raise the Beech Tree, remove deadwood on Red Oak, remove basal growth and crown raise Alder. WSTC's application deadline for other to comment 20th September 	15
185/24	Notifications of decisions made from Milton Keynes Council: <ul style="list-style-type: none"> Notification only amendments to 24/01858/NMA Swan Hill / Redrow site regarding landscaping, layout and appearance. 24/07469/FUL 8-10 High Street PERMISSION GRANTED 	

186/24	Ward Boundary consultation: To agree a response from WSTC, the deadline has been extended to 9 th September.	10
187/24	Correspondence for information: <ul style="list-style-type: none"> • From a councillor of Aspley Guise PC to say Station Rd is dirty, the zebra crossing needs repainting, the pavement outside the wine store needs repairing. The Clerk replied with links to responsible services. • A resident of Dray horse Crescent reported to me various maintenance issues (street lights out, kerb stones broken, etc.) as this road is not yet adopted by MKCC the Clerk referred him to Taylor Wimpey who have replied to his concerns. • A Station Road resident asked us to contact MKCC to tell them Redrow contractors are not following the agreed route for construction vehicles • A resident contacted the office to ask for bollards outside the off licence to prevent vehicles stopping there as they block the view when turning out of Russell Street. The Clerk sent the contact for MKCC Highways/Customer Services 	5
188/24	Notification of Urgent Decisions that have been made: Clerk's laptop needed repairing - £190.00 New office chair purchased after one broke - £157.00	
189/24	Councillor's reports and items for next agenda the Annual Meeting of the Town Council:	5
190/24	Date of next meeting: 7.30pm Monday 14 th October Venue: The Committee Room at The Memorial Hall	

Signed: 

Date: 03/09/2024

Clerk to Woburn Sands Town Council