

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 10th November 2024 at 7.30pm in the Committee Room, Memorial Hall.**
 Members of the public are welcome to attend.

A G E N D A

TIMINGS

219/24	Present:	
220/24	Apologies and approve reasons for absence:	
221/24	DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting.	
222/24	Town Mayor's Announcements (if any):	5
223/24	Public Question Time: The council to agree to adjourn this part of the meeting in future or to have it as a minuted item in the meeting. This will not change Standing Orders which do not comment on whether the public time is adjourned or not but does state (3.h) that a question shall not require a response. The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. <i>This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.</i> A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 mins each up to 15 mins total if any members of public wish to speak	5
224/24	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 14 th October 2024. Circulated.	
225/24	Progress Reports and feedback (committees are standing items): a) Finance Committee: update on meeting of Monday 21 st October b) Environment Committee: The Environment Policy to be considered at the next committee meeting together with the Grounds Maintenance contract for tender. c) Halls Committee: Next meeting 2pm Tuesday 12 th November d) Neighbourhood Plan: brief progress update e) Remembrance Day: Councillors to meet at St Michael's Church at 9.30am for the service, or outside for the parade to the War Memorial leaving about 10.30am. Refreshments usually served in the Memorial Hall after 11am but volunteers yet to confirm for this year. A more powerful PA system has been kindly lent by Encore Theatre group. Road closure organised by Ringway; Weekend Caretaker and Evening Caretaker to support by setting up the PA system and the Memorial Hall, coordinating with Ringway and the Parade Marshall. f) Christmas Fayre: Brief progress update. Caretaker and a volunteer to help with putting up High Street decorations. Caretaker to put up lights around the Summerlin Centre this year.	15 mins

226/24	Committee members: to approve new councillors joining committees. To agree to reform the Staffing Committee or to have staffing matters attended to by the Finance Committee.	5
227/24	Ward Councillors' reports: a. Ward Cllr Tracey Bailey b. Ward Cllr David Hopkins	5
228/24	Clerk's Report: to be circulated	5
229/24	Policies: a. to approve a co-option policy. To be circulated	5
230/24	Emergency planning for flooding: meeting planned for 2pm on Thursday 14 th November in the Committee Room.	
231/24	East West Rail consultation: To agree who will attend on behalf of the council a webinar on 14th November. There will be an in person consultation at the Summerlin Centre 17th January 2025	
232/24	Newsletter and Hogsty End: Agree who will be assisting with writing content for the Town Council Winter Newsletter due end of November. The Hogsty End deadline is 15 th November.	5
233/24	WSTC Priorities: Cllr R Allan and the Clerk will be meeting this week to discuss this ahead of the TC meeting and present initial ideas to the council.	5
234/24	Benches and Planters: progress update	
235/24	Finance: a. To consider and approve payments for November. To be circulated. Agreement has been reached on rates of pay applicable from 1 April 2024 (covering the period 1 April 2024 to 31 March 2025). The new pay rates, each increased by £1,290 per annum. The back pay will be included in this month's pay. b. To approve payment for additional hours worked by Bookings Manager while Clerk on leave c. To agree to Summerlin car park repairs. Some broken paving slabs to be replaced by concrete due to the high risk of further damage. Quotes are being gathered. d. Repairs to the wiring of the clocks on the War Memorial is needed. One clock has been repaired at no cost by Millstream "as a gesture of goodwill and to show our appreciation for the servicemen and women, past and present". Quotes are being gathered.	15
236/24	Planning: <ul style="list-style-type: none"> • PLN/2024/2168 Change of Use from General Industrial (Class B2) to MOT testing centre for class 4 cars (Sui Generis) at PRISTINE BUSINESS PARK, Make any comments by: 29/11/2024 • PLN/2024/2225 Approval of details required by conditions 4 (bat box location) and 5 (bicycle parking) of permission ref. 23/02574/FUL at 1 HIGH STREET, WOBURN SANDS Make any comments by:19/11/2024 • PLN/2024/2304 The reduction of branches overhanging back garden of 44 Elm Grove by 3m of Lime tree (T1) protected by Milton Keynes Council Tree Preservation Order no PS/540/15/144 at 19 THEYDON AVENUE Make any comments by: 06/12/2024 • For information – the following applications were considered by the Planning Committee on Thursday 7 November 2024. 2 • 2/00524/OUTEIS – (SEMK) Outline application (matters of access to be considered, with matters of layout, scale, appearance and landscaping reserved) for a mixed-use urban extension comprising up to 1920 units of residential development, secondary and primary schools, local centre (including retail, 	10

	<p>commercial and community uses), landscaped green infrastructure and public open space, access roads and associated highways improvements, surface water drainage and associated infrastructure works</p> <ul style="list-style-type: none"> • 22/02528/OUT - Outline application (matters of access to be considered, with matters of layout, scale, appearance and landscaping reserved) for residential development with access from the Bow Brickhill Road to comprise up to 335 dwellings (use class C3), formal and informal open spaces including playing fields, site for a pavilion, a local play area, creation of public rights of way and other associated works and operations including, but not limited to demolition, earthworks, and engineering operations (including utilities and drainage) 	
237/24	<p>Notifications of decisions made from Milton Keynes Council:</p> <ul style="list-style-type: none"> • 	
238/24	<p>Correspondence for information:</p> <ul style="list-style-type: none"> • 	5
239/24	<p>Notification of Urgent Decisions that have been made:</p> <ul style="list-style-type: none"> • 	
240/24	<p>Councillor's reports and items for next agenda the Annual Meeting of the Town Council:</p>	
241/24	<p>Date of next meeting: 7.30pm Monday 9th December Venue: The Committee Room at The Memorial Hall</p>	

Signed:



Clerk to Woburn Sands Town Council

Date: 05/11/2024