

Members of Woburn Sands Town Council Communications Committee are hereby summoned to attend  
 the **Meeting of the Finance Committee** on  
**Thursday 28<sup>th</sup> November 2024 at 2pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

**AGENDA**

17/24	Present:
18/24	Apologies:
19/24	Agree minutes from last meeting:
20/24	To agree awards for grants applied to WSTC. The groups and amounts requested: <ol style="list-style-type: none"> <li>1. Poors Coal Charity - £300</li> <li>2. Friends of Woburn Sands Railway Station - £120</li> <li>3. Genesis Youth Group - £96.75 plus cost of Sports Hall hire for one year (£500)</li> <li>4. Woburn Sands Band - £300</li> <li>5. The Three Parishes Coach Trips - £695 (average cost of one coach trip)</li> <li>6. The George Wells Education Trust - £100 - £200</li> <li>7. Helping Hands -</li> </ol> The amount in the budget for awarding grants is £1,800
21/24	To agree the budget update and setting for 24-25 to go to full council for approval: <ul style="list-style-type: none"> <li>• Halls budget</li> <li>• Environment budget</li> <li>• Admin budget</li> </ul>
22/24	Staff / HR Committee: At the full council meeting of 11.11.2024 Cllr D Hopkins proposed a full committee for Staffing/HR that meets on an ad hoc basis. Cllr G Smitham seconded. This proposal to go to the Chair of Finance committee as she was absent at this meeting.
23/24	Confidential staffing matters: <ol style="list-style-type: none"> <li>1. Staff appraisals</li> <li>2. Caretaker contract</li> <li>3. Staff hours</li> <li>4. salary budgeting</li> </ol>
24/24	Date of next meeting:

Signed:

Date: 22/11/2024