

# WOBURN SANDS TOWN COUNCIL

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Members of Woburn Sands Town Council Communications Committee are hereby summoned to attend  
the **Meeting of the Halls Committee** on  
**Tuesday 8<sup>th</sup> April 2025 at 2pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

## AGENDA

13/25	<b>Present</b>
14/25	<b>Apologies:</b>
15/25	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Wednesday 15 <sup>th</sup> January 2025. Reviewing actions from minutes: <ul style="list-style-type: none"><li>a. Feedback from Clerk following meeting with Dan Preston, Walton PC Clerk.</li><li>b. Information sent to Paul van Geete concerning Sports Hall repairs</li><li>c. Memorial Hall curtains have been repaired</li><li>d. Sports Hall holiday club update</li></ul>
16/25	<b>Bookings Manager vacancy:</b> There will be an impact on bookings until the vacancy is filled, the Clerk and Staffing Committee are considering how to mitigate this.
17/25	<b>Considering third parties running the Sports Hall:</b> <ul style="list-style-type: none"><li>a. Kick Off Sports presentation on 10<sup>th</sup> March</li><li>b. Consider tendering for running the Sports Hall</li></ul>
18/25	<b>Sports Hall:</b> <ul style="list-style-type: none"><li>a. General maintenance – roof repairs, exterior cleaning, etc.</li><li>b. Feedback from hall users: to consider having feedback on the website</li></ul>
19/25	<b>Summerlin Centre:</b> Car park repairs update
20/25	<b>The Memorial Hall:</b> Building survey update
21/25	<b>The Institute:</b> To consider a replacement rear door
22/25	<b>Budget report to be circulated:</b>
23/25	<b>Date of next meeting:</b>

Signed:



Date: 02/04/2025