

WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
 Telephone: **01908 585368** e-mail: clerk@woburnsandstowncouncil.gov.uk
www.woburnsandstowncouncil.gov.uk

Members of Woburn Sands Town Council are hereby summoned to attend the Meeting of the Woburn Sands Town Council on **Monday 14th April at 7.30pm in the Committee Room, Memorial Hall.**
 Members of the public are welcome to attend.

A G E N D A

T I M I N G S

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| 73/25 | Present: | 5 mins |
| 74/25 | Apologies and approve reasons for absence: Cllr D Hopkins | |
| 75/25 | DECLARATION OF INTEREST: Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Council's code of conduct, all members must declare any interests which they may have in any of the items under consideration at this meeting. | |
| 76/25 | Town Mayor's Announcements (if any): | |
| 77/25 | Public Question Time: The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. | 3 mins each up to 15 mins total if any members of public wish to speak |
| 78/25 | Minutes: <ul style="list-style-type: none"> • To consider the approval of the draft minutes of the last meetings of the Council held on Monday 10th March 2025 | 5 mins |
| 79/25 | Progress Reports and feedback (committees are standing items): <ol style="list-style-type: none"> a) Environment Committee: update on Millstream Services starting as WSTC Grounds Maintenance contractors; and WSTC's 'no spray' policy. New planters. Theft of lamppost lanterns on Club Lane. b) Finance Committee: c) Halls Committee: feedback from meeting of 08.04.2025 d) WSTC Action Plan Working Group: feedback meeting e) Emergency Flood Meeting: feedback from meeting f) Edgewick Farm: donation for boardwalk. Tree works booked for August. g) Meeting with Parks Trust re. Parklands Ponds: Cllr W Green been communicating with MKCC and The Parks Trust. Information already circulated. | 20 mins |
| 80/25 | Ward Councillors' reports: <ol style="list-style-type: none"> a. Ward Cllr Tracey Bailey b. Ward Cllr David Hopkins report received. | 5 mins |
| 81/25 | Clerk's Report and Actions from Previous Minutes: to be circulated | 5 mins |
| 82/25 | Councillor Training updates: | 5 mins |

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| 83/25 | <p>Policies: National updates to recommended policies – information to be circulated. The Standing Orders and Financial Regulations are considered at every Annual Town Council Meeting.</p> | 5 mins |
| 84/25 | <p>Newsletters:</p> <ol style="list-style-type: none"> a. The Town Council Newsletter: to agree who will write articles, and to agree on dates for publication in the coming year b. To consider another printer and delivery option for the newsletter. Quotes circulated. c. To agree who to write The Hogsty End article, deadline Wednesday 16th April. | 15 mins |
| 85/25 | <p>VE Day: Thursday 8th May. To Agree event - Rev Diana has offered to speak at the War Memorial at 6.30pm, and suggests the Mayor lights the Peace Lantern then carry it to St Michaels (as with D-Day last year). The Clerk can register this with the national website for VE Day events.</p> | 5 mins |
| 86/25 | <p>Garden Competition: annual event sponsored by Frosts. The new garden centre company has agreed to continue sponsorship. Clerk requests a Councillor assist with this event. This involves:</p> <ul style="list-style-type: none"> - advertising the competition - contacting last year's winners to return trophies - arranging a judging date (usually early July) - confirming last year's judges are available for this year <p>Clerk can provide all necessary information.</p> | 5 mins |
| 87/25 | <p>Finance:</p> <ol style="list-style-type: none"> a. To consider and approve payments for April. To be circulated. b. To approve paying staff additional hours c. Agree to move funds to savings account, Santander from Unity Trust Account | 5 mins |
| 88/25 | <p>Section 106 funding: there are funds available which will expire by April 2026. Agree a councillor to work with the Clerk on applications.</p> | 10 mins |
| 89/25 | <p>Planning:</p> <ol style="list-style-type: none"> a. PLN/2025/0676 erect single story rear/side extension and ground floor window. 21 Wood Street. Date to respond 02/05/2025 b. PLN/2025/0651 Certificate of lawfulness for changes to layout, reinstatement of rear garden, erect timber fence. 70 Station Rd. date to respond 15/04/2025 c. PLN/2025/0652 Certificate of lawfulness for changes to layout, reinstatement of rear garden, erect timber fence. 68 Station Rd. date to respond 15/04/2025 d. PLN/2025/0728 Certificate of lawfulness for the erection of a side and rear extension and garage conversion at 2 Chantry Close, Date to respond 21/04/2025 e. PLN/2025/0639 demolition of conservatory and erection of single storey rear extension. 5 Cranfield Road. Date to respond 29/04/2025 f. PLN/2025/0575 demolition of existing garage and erection of part single, part 2 storey side and rear extension and front porch. 28 Vicarage Street. Date to respond 23/04/2025 | 10 mins |

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| | g. PLN/2025/0394 Variation of condition 4 (age restriction) to permit those under age 55 to occupy apartments. (Relating to permission ref. 18/00458/OUT) at Land Off Asplands Close, Woburn Sands, date to respond 10/04/2025 | |
| 90/25 | Notifications of decisions made from Milton Keynes Council: <ul style="list-style-type: none"> • PLN/2025/0334 tree works APPROVED 28 Station Road. | |
| 91/25 | Correspondence for information: <ul style="list-style-type: none"> • Praise for planters. Some consider them unattractive but mostly positive comments. • Asking for updates on spraying pesticides/insecticides in Woburn Sands • Requests for the Clerk to report pot holes because MKCC is not repairing promptly enough • Update requested on the 20mph town-wide speed limit • Request for information on EWR works and is the train station to be moved? | 5 mins |
| 92/25 | Notification of Urgent Decisions that have been made: <ul style="list-style-type: none"> • Repair Sports Hall broken window | 5 mins |
| 93/25 | Councillor's reports and items for next agenda: | |
| 94/25 | Staffing Committee: feedback from meeting of 08.04.2025 | |
| 95/25 | Date of next meeting: The Annual Town Council Meeting 7.30pm Monday 12 th May Venue: The Committee Room at The Memorial Hall | |

Signed:

AC Jordan

Clerk to Woburn Sands Town Council

Date: 08.04.2025