

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 8th September 2025 at 7.30pm in the Committee Room, Memorial Hall.**
Members of the public are welcome to attend.

A G E N D A

167/25 **Present:**

168/25 **Apologies:**

169/25 **DECLARATION OF INTEREST:**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

170/25 **Visit from PCSO Tia Butler Woburn Sands new PCSO:**

171/25 **Mayor's Announcements and Report:**

172/25 **Public Question Time:**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

173/25 **Woburn Sands Festival Feedback and request for public consultation:**

174/25 **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on Monday 14th July 2025. Circulated

175/25 **Actions from Previous Minutes and Clerk's Report:**

176/25 **Ward Councillors Reports:**

- a. Cllr Tracey Bailey
- b. Cllr David Hopkins

177/25 **Committee updates:**

- a. **Staffing Committee Update:** to note recruitment is on-going.
- a. **Halls Committee Update:**
 - **The Institute:** the automatic doors failed again, replacement should be considered in the budget, and a decision whether to have automatic doors or not needs consultation with the Library Service
- b. **Sports Hall roof needs to be repaired:**
- c. **Environment Committee update:**
 - **Edgewick Farm:** Volunteer meeting Friday 5th Sept.

- 178/25 **Finance:**
- a. **To approve payments for September and note payments made in August (lists circulated):**
 - b. **To approve the bank statements (circulated):**
 - c. **To note the budget report (circulated):**
 - d. **AGAR update:** Not yet signed off by the auditor but they have requested the Financial Risk assessment be reviewed.
- 179/25 **To review the Financial Risk Assessment, circulated in July:**
- 167/25 **EWR consultation/information:** do WSTC want to push for EWR to consider the train line undercutting the road. It was previously suggested as possible but EWR said too expensive. Do we want to write to the Transport Minister?
- 168/25 **Street map showing benches:**
- 180/25 **Response to MKCC Transport Strategy Consultation:**
- 181/25 **New Local Plan (MK2050) and date for meeting of SEMK Stakeholder Group:**
- 182/25 **2 Station Road – MK Council wish to sell the car park:** to agree a Town Council response
- 183/25 **Drainage Works in Woburn Sands by MKCC:**
- 184/25 **Universal Studios:**
- 185/25 **Co-opting councillors:** Update
- 186/25 **Double Yellow Lines on Summerlin Drive, consultation:**
- 187/25 **Remembrance Sunday:** to consider the PA system
- 188/25 **To agree to Mowbray Green tree works - acting on the tree report of 2024:**
- 189/25 **Policies:**
- a. **Financial Risk Assessment to be reviewed (to be circulated)**
- 190/25 **Planning:**
- a. **PLN/2025/1448** crown reduction of Thuja Plicata (T1) approximately 6m in height to be crown reduced by 1.5m-2m and all deadwood to be removed at 50 STATION ROAD, WOBURN SANDS Make any comments by: 28/08/2025 - to note
 - b. **PLN/2025/1664** Change of Use from first floor storage (Use Class B8) to Office (Use Class E) with installation of external staircase and entrance door at first floor level at REAR OF 75 HIGH STREET, WOBURN SANDS Make any comments by: **12/09/2025**
 - c. **PLN/2025/1691** Variation of condition 2 (Approved Plans) seeking to enlarge front extension to include pitched roof to enlarged garage, amend the ground floor fenestration on the rear elevation and internal alterations (relating to permission ref. PLN/2025/0575 The demolition of existing garage and erection of a part single and part two storey side and rear extension and single storey front porch extension) at 28 VICARAGE STREET, WOBURN SANDS. Make any comments by: **16/09/2025**
 - d. **PLN/2025/1663** Proposal: Approval of details required by condition 14 (pumping station and substation) of permission ref. 22/03005/REM at Land West of Newport Road, Woburn Sands. Make any comments by: **09/09/2025**

- e. **ENF/2025/0310** an alleged breach of planning control regarding a shed relocated on driveway at: 41 Drayhorse Crescent
- f. **ENF/2024/0431** 12 The Leys enforcement investigation closed

191/25 **Notifications of decisions made by Milton Keynes City Council:**

- a. **PLN/2025/1289** 12 The Leys APPROVED
- b. **PLN/2025/1559** 17 Wood Street APPROVED
- c. **PLN/2025/1475** 49 The Leys APPROVED
- d. **PLN/2025/1360** 44 Russell Street APPROVED

Correspondence to note:

- a. A complaint about the Woburn Sands Festival and lack of consultation
- b. Compliments on the High Street planting – more than one
- c. Responses to the double yellow lines consultation

192/25 **Notification of urgent decisions made:**

- Contractor was called out to repair the Institute doors

193/25 **Councillors Reports and items for the next agenda:**

194/25 **Date of the next meeting:** Monday 13th October, the Committee Room at the Memorial Hall

Signed:  Clerk to Woburn Sands Town Council Date: 02/09/2025