

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 13th October 2025 at 7.30pm in the Committee Room, Memorial Hall.**
Members of the public are welcome to attend.

A G E N D A

197/25 **Present:**

198/25 **Apologies:**

199/25 **DECLARATION OF INTEREST:**

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

200/25 **Invitation to TVP:**

201/25 **Mayor's Announcements and Report:**

202/25 **Public Question Time:**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

203/25 **Co-opting councillors:** New Town Councillor to be co-opted

204/25 **Minutes:**

To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8th September 2025. Circulated

205/25 **Actions from Previous Minutes and Clerk's Report:**

206/25 **Ward Councillors Reports:**

- a. Cllr Tracey Bailey
- b. Cllr David Hopkins

207/25 **Committee updates:**

a. **Staffing Committee Update:**

- New Clerk appointed. Weekend and on-call caretakers currently covering for day caretaker until review.

a. **Halls Committee Update:**

- **The Institute:** Cllr TS suggested looking at S106 money for the automatic doors.
- **Sports Hall roof needs to be repaired:** Zurich Insurance have agreed to pay a sum for the roof repairs. Roofer has been contacted to book
- **Sports Hall:** Tormax have sent a new contract for the maintenance of the doors

- **Summerlin Centre CCTV:** Replacement camera needed - Tickfords have provided a quote.
- b. **Environment Committee update:**
 - **Edgewick Farm:**
 - Winter plants to be decided on for the planters.

208/25 **Finance:**

- a. **To approve payments for October and note payments already made (lists circulated):**
- b. **To approve the bank statements (circulated):**
- c. **To note the budget report (circulated):**
- d. **AGAR update:** Signed off by auditors
- e. **Draft Budget for 2026**
- f. **Grants**

209/25 **EWR consultation/information:** More information will be available in November

210/25 **Street map showing benches:** Ongoing

211/25 **Response to MKCC Transport Strategy Consultation:** WSTC to encourage residents to go online and participate in the consultation. Scheduled early October

212/25 **New Local Plan (MK2050) and date for meeting of SEMK Stakeholder Group:** Next meeting will be on 12th November in Memorial Hall, WS

213/25 **Drainage Works in Woburn Sands by MKCC:** Work has been completed to clear the drains by MKCC.

214/25 **Universal Studios:** Standing Point

215/25 **Remembrance Sunday:** PA system – 3 companies contacted. One has responded so far. To be circulated to councillors

216/25 **Clock on the memorial:** 2 quotes received. Circulated to councillors

217/25 **Replacement Lanterns for Club Lane:** 3 quotes received. Circulated to Councillors

218/25 **Website:** The website needs to have an MOT with the Vision ICT to ensure compliance with assertion 10. Presentation to be circulated to councillors.

219/25 **Youth Club:**

220/25 **Traffic Wardens:**

221/25 **To agree to Mowbray Green tree works - acting on the tree report of 2024:** Quotes to be obtained

222/25 **Policies:**

- a. Out of date policies need to be reviewed and amended.

223/25 **Prince of Wales Feathers:** More information to be gathered from Paul Cox

- 224/25 **Mick George Community Fund:** Closing date to apply for a grant is 25th Feb 26
- 225/25 **Dog Fouling Consultation (documents attached):** Consultation ends 16th October
- 226/25 **Planning:**
- a. **PLN/2025/1927** - Change of use from repair, servicing, and sale of agricultural and horticultural machinery, motor scooters, and related spare parts to Class B8 with ancillary trade counter at Spinney Works, Cranfield Road, Woburn Sands, Milton Keynes, MK17 8UR
Comments By: 29/10/2025
Link to view application: <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002JJk9>
- b. **PLN/2025/1983** - Householder planning permission: 3 TAVISTOCK CLOSE, WOBURN SANDS, MILTON KEYNES, MK17 8UY - The erection of a single storey rear extension
Comments By: 21/10/2025
Link to view application: <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002Uve1>
- 227/25 **Notifications of decisions made by Milton Keynes City Council:**
- a. **PLN/2025/1941** - Approval of details required by condition 4 (Replacement tree planting) of permission ref. 23/00885/TPO at 1 HILLWAY, WOBURN SANDS, MILTON KEYNES, MK17 8UL
<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002NWvh>
- b. **PLN/2025/1942** - Approval of details required by condition 4 (Replacement tree planting) of permission ref. 23/00886/TPO at 79 NEWPORT ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8UN
<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002NaWH>
- 228/25 **Correspondence to note:**
- One resident reported that she is having problems with getting her sharps box collected
 - A resident reported they had found a lot of opened post in their communal green bin
- 229/25 **Councillors Reports and items for the next agenda:**
- 230/25 **Date of the next meeting:** Monday 10th November, Committee Room at the Memorial Hall
- 231/25 **Part 2 of the Agenda – Confidential HR Issues**
- It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part II of the Agenda, as it involves the likely disclosure of exempt information relating to information which is likely to reveal the identity of an individual; information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime, as defined in Paragraphs 2, 5 and 7 respectively of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

Signed:



Clerk to Woburn Sands Town Council

Date: 07/10/2025