

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 10th November 2025 at 7.30pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

AGENDA

- 232/25 Present:**
- 233/25 Apologies:**
- 234/25 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.
- 235/25 Invitation to TVP:** Will join the meeting when available
- 236/25 Mayor's Announcements and Report:**
- 237/25 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.
- 238/25 Co-opting Councillors:**
- 239/25 Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8th September 2025. **Circulated**
- 240/25 Actions from previous minutes and Clerk's report:**
- 241/25 Ward Councillors Reports:**
- a. **Cllr Tracey Bailey**
 - b. **Cllr David Hopkins**

242/25 Committee Updates:

a. Staffing Committee Update:

b. Halls Committee Update:

The Memorial Hall: Stage curtain track with pulley system is broken. Quotes being sourced to replace track

Sports Hall: Old hot water system removed and new hot water system installed. New system is far more efficient. The plumber has shown the clerk the best way to programme the system. He thinks we should see a difference in the next couple of months

Paxton door codes system: After a phone call with paxton they have recommended that we purchase some new software to integrate with the Paxton system from one of their approved partners. The software packages available need to be investigated and priced.

Car Parking: Signs have been ordered for Summerlin Centre & Sports Hall

CCTV: Signs have been ordered to display in the halls

c. Environment Committee Update:

d. Finance Committee Update:

To approve payments for November (list circulated)

To approve bank statements (circulated)

Approve grant applications:

243/25 EWR consultation/information: EWR will be present at the meeting on 12th November at Wavendon Hub 7pm-8.30pm

244/25 Street map showing benches: Ongoing

245/25 Response to MKCC Transport Strategy Consultation: Town Council to encourage residents to go online and participate. Update needed for when it will begin.

246/25 New local plan (MK2050) and date for meeting of SEMK Stakeholder Group: Meeting is 12th November at Wavendon Hub 7pm-8.30pm chaired by Paul Thomas

247/25 Universal Studios: Standing Item

248/25 Youth Club: Questionnaire sent to Fulbrook. They will circulate the link in the parents bulletin Friday 7th Nov. Online responses will come directly to the Town Clerk.

249/25 Mick George Community Fund: Potentially use for Library Doors. Quotes are being sourced.

250/25 Household Support Fund: Funding has been received. Shall we book CAB sessions to be held in the Library as per last year or explore other options. Burlington Hall has meeting rooms available that can be used for this sort of thing.

251/25 Website: Vision ICT are assessing the website and will provide a report with their findings.

- 252/25 2 Station Road:** Standing Item – Town Council Parking Space located at the rear of 2 Station Road
- 253/25 Crossing for the schools on Station Road:** Email sent to MKCC for update
- 254/25 E-Bikes & E-Scooters:** The details for reporting issues with e-bikes and e-scooters has been added to the website and Facebook page.
- 255/25 Community Market:** Stall and space booked in the library for the same days as the markets. There is no market in January.
- 256/25 Planning Applications:**
- PLN/2025/2133: The reduction by up to 3m in height and 0.5m from sides of Holly (T1) at 4 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RW <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002fZiE> **Comments by 21st Nov.**
- PLN/2025/1483: The crown reduce by 1 to 1.5m all round to previous reduction points of Field Maple trees (T1 & T2) to maintain tree health protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/165 at 29 TURNPIKE COURT, WOBURN SANDS, MILTON KEYNES, MK17 8UA <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003Rnan> **Comments by 21st Nov**
- PLN/2025/2210: The reduction of overhanging branches and ivy by 3m of Sycamores (TG1) at 2 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RW <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002m3KD> **Comments by 21st Nov**
- PLN/2025/2213: Alteration of existing shop front at 57 HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8QY <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002mS7J> **Comments by 24th Nov**
- PLN/2025/2037: Advertisement consent for the display of x2 non-illuminated fascia signs, x1 non-illuminated projecting sign and a frosted vinyl front entrance door logo at 1C, High Street, Woburn Sands, Milton Keynes, MK17 8RQ <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002ZO37> **Comments by 25th Nov**
- PLN/2025/2259: Crown reduction by approx. 2m to previous pruning points of Oak (T11) and re-pollarding to approx. 2.4m of Lime trees (T14, T15) at 22 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RW <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002ogZB> **Comments by 27th Nov**
- PLN/2025/2104: Crown reduction by 4m in height and 3m on sides, crown raise to 3m, and removal of epicormic growth on stem of Holm Oak (1), crown reduction by 3m in height and by approx. 2m from remaining crown of Holly (3), and felling to 5-6ft of Ash (2) protected by Milton Keynes Tree Preservation Order no. PS/540/15/134 at BURLINGTON HALL CARE HOME, 9 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RR <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002cVEX> **Comments by 28th Nov**

Notifications of decisions made by MKCC:

PLN/2025/1663: Approval of details required by condition 14 (pumping station and substation) of permission ref. 22/03005/REM at Land West of Newport Road, Woburn Sands, Milton Keynes MK17 8UE - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000001xXVd> **APPROVED**

PLN/2025/1654: The pruning to remove lower branches overhanging neighbouring property by 1.5m of an Acer (T1) and the removal of an Elder (T2) at HOLLY LODGE, 52 WEATHERCOCK LANE, WOBURN SANDS, MILTON KEYNES, MK17 8NY <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000001wziU> **APPROVED**

PLN/2025/1856: The installation of solar panels to the roof of the existing carport at CHARLEWOOD VIEW, 1A THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002D6rF> **APPROVED**

PLN/2025/1764: The felling to ground level of Ash (T3) protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/110 at Land adjacent to 1 Hillway, Woburn Sands, Milton Keynes, MK17 8UL <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS00000274Dp> **APPROVED**

PLN/2025/1942: Approval of details required by condition 4 (Replacement tree planting) of permission ref. 23/00886/TPO at 79 NEWPORT ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8UN <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002NaWH> **REFUSED**

PLN/2025/1941: Approval of details required by condition 4 (Replacement tree planting) of permission ref. 23/00885/TPO at 1 HILLWAY, WOBURN SANDS, MILTON KEYNES, MK17 8UL <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002NWvh> **REFUSED**

257/25 Correspondence to note:

- Emails from residents have been received regarding parking in Chapel St and Station Rd. Also an email about the white lines at the junction of Cranfield Rd/Station Rd. These have been referred to the traffic team at MKCC

258/25 Councillors Reports and items for the next agenda:

259/25 Date of next meeting: Monday 8th December 2025, Committee Room at the Memorial Hall

Signed:



Clerk to Woburn Sands Town Council

Date: 04/11/25