

**WOBURN SANDS TOWN COUNCIL**  
**Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH**  
**Telephone: 01908 585368 e-mail: [clerk@woburnsandstowncouncil.gov.uk](mailto:clerk@woburnsandstowncouncil.gov.uk)**  
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 8<sup>th</sup> December 2025 at 7.30pm in the Committee Room, Memorial Hall.**  
Members of the public are welcome to attend.

**AGENDA**

- 260/25 Present:**
- 261/25 Apologies:**
- 262/25 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.
- 263/25 Invitation to TWP:** Will join the meeting when available - Update from meeting – 11<sup>th</sup> November - in Clerks Report
- 264/25 Mayor's Announcements and Report:**
- 265/25 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.
- 266/25 Co-opting Councillors:** Advert for new councillors has been placed on social media, the notice boards and in the Hogsty End Handbook
- 267/25 Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on Monday 10<sup>th</sup> November 2025. **Circulated**
- 268/25 Actions from previous minutes and Clerk's report:**
- 269/25 Ward Councillors Reports:**
- a. Cllr Tracey Bailey
  - b. Cllr David Hopkins

**270/25 Committee Updates:**

**a. Staffing Committee Update:**

To agree office closed 29<sup>th</sup> December – 2<sup>nd</sup> January incl.  
To agree TOIL for office staff and on call cover for caretakers

**b. Halls Committee Update:**

We have a couple of hall hirers that have booked the sports hall on a regular basis. This is all set up in the system. They have started to chop and change their bookings which is creating additional admin work for Rachel. She would like to introduce a £5 admin fee per change.

All bookings to be bought inline for 2026. Some bookings have special arrangements that were previously approved on 2025 booking forms.

New track has been installed on memorial hall stage.

**Question from a Hall Hirer:** One of the lines on a badminton court is called Kitchen Line which is 7 feet from the net on each side. It's about 6 inches further away from the front line of badminton court. Is it possible to add another line of different colour? We can fund the painting if the Council is happy to make this fit for both badminton and pickleball sports. Alternatively, can we put some masking tapes on when we have matches?

**c. Environment Committee Update:** Winter plants have been planted

**d. Finance Committee Update:**

To approve payments for December (**list circulated**)  
To approve bank statements (**circulated**)  
Approve grant applications: (**circulated**)  
Approve budgets for 2026/27: (**circulated**)

**271/25 EWR consultation/information:** EWR published their You Said, We Did – Autumn Update on 19<sup>th</sup> November.

**272/25 Street map showing benches:** Clarification needed for the use of the map?

**273/25 Response to MKCC Transport Strategy Consultation:** Town Council to encourage residents to go online and participate. Update needed for when it will begin.

**274/25 New local plan (MK2050):** Consultation on the final proposed submission Milton Keynes City Plan 2050 document is open until 22<sup>nd</sup> December. This will be the new development plan for Milton Keynes, guiding the growth and development of the city until 2050.

**275/25 Universal Studios:** Standing Item

**276/25 Youth Club:** Questionnaire sent to Fulbrook. They have circulated the link in the parents bulletin on Friday 7<sup>th</sup> and 28<sup>th</sup> Nov. Online responses will come directly to the Town Clerk. 17 responses received.

- 277/25 Mick George Community Fund:** Chairman and Town Clerk invited to the library on 17<sup>th</sup> December for the volunteers social event. Nicky (Librarian) would like to show Chairman and Town Clerk improvements that she would like made to the library. Potential to apply for a community fund for the library project.
- 278/25 Household Support Fund:** Funding has been received. CAB have sessions available for the New Year. 3 sessions = £570 – Fund received: £625 – £55 left. Alternatively we can book 4 sessions for £760 and the council approve a top up of £135.
- 279/25 Website:** Vision ICT are assessing the website and will provide a report with their findings. Due to not receiving any feedback from them I would like to get quotes for a new website as it will need to be assertion 10 compliant.
- 280/25 2 Station Road:** Standing Item – Town Council Parking Space located at the rear of 2 Station Road. Email sent to MKCC for a update on the sale.
- 281/25 Crossing for the schools on Station Road:** Email sent to MKCC for update
- 282/25 E-Bikes & E-Scooters:** Tom from Lime has been invited to the 12<sup>th</sup> January meeting
- 283/25 Community Market:** Space in the library booked for 13<sup>th</sup> December
- 284/25 New Benches:** In the most recent newsletter there was a request for ideas for new benches in the town. We have received 3 suggestions received:
- The Leys: By the bus stop
  - Station Road: outside the alms-houses, by the bus stop
  - On the recreation Ground
- 285/25 Planning Applications:**
- PLN/2025/2501: Approval of details required by condition 6 (Implementation and Maintenance of Railway Fencing) for development stage 2D of application ref. TWA/18/APP/04 relating to the Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020: Land Between Bletchley And Woburn Sands Associated With The Route Corridor of The East West Rail Project <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS0000032gkbYAA> **Comments by 17<sup>th</sup> Dec**
- PLN/2025/2505: 1 THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF Erection of first floor side extension and single storey rear extension <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS0000032iZVYAY> **Comments by 24th Dec**
- PLN/2025/1962: ST HILARY, 46 WEATHERCOCK LANE, WOBURN SANDS, MILTON KEYNES, MK17 8NY Proposed extension to existing garage <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002PRa9YAG> **Comments by 24th Dec**

#### **Notifications of decisions made by MKCC:**

PLN/2025/1483: The crown reduce by 1 to 1.5m all round to previous reduction points of Field Maple trees (T1 & T2) to maintain tree health protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/165 **at 29 TURNPIKE COURT,**

WOBURN SANDS, MILTON KEYNES, MK17 8UA- <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003Rnan>. **APPROVED**

PLN/2025/2133: The reduction by up to 3m in height and 0.5m from sides of Holly (T1) at 4 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RW <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002fZiE> **APPROVED**

PLN/2025/1933: Certificate of lawfulness for proposed use of provision of a MOT testing centre for Class 4 Vehicle to be ancillary use to the existing car servicing and repairs business (use class B2) at UNIT 9, PRISTINE BUSINESS PARK, NEWPORT ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8UD <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002LsvV> **APPROVED**

PLN/2025/2116: The crown reduction by 3m of sycamore tree (T1) at HOLLY LODGE, 52 WEATHERCOCK LANE, WOBURN SANDS, MILTON KEYNES, MK17 8NY <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002e6dR> **APPROVED**

PLN/2025/1983: The erection of a single storey rear extension at 3 TAVISTOCK CLOSE, WOBURN SANDS, MILTON KEYNES, MK17 8UY <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002Uve1> **APPROVED**

PLN/2025/2174: Non-material amendment seeking to amend plots 47, 50, 58 & 71 amending the 'Stratford' house type (relating to permission ref. 22/03005/REM for [Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 21/02085/OUT (for the construction of up to 103 residential dwellings, together with associated access, parking, open space, landscaping and all ancillary works]) at Land Off Newport Road, Newport Road, Milton Keynes, MK17 8UE <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002jUla> **APPROVED**

PLN/2025/2088: The felling to ground of Holly (T1) approx. 6 metres tall at 52 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RU <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002cBm5> **APPROVED**

**286/25 Notification of urgent decisions made:**

Lobby in the memorial hall had a leak in the rain. D Haynes came out to fix the leak. Caretaker has painted over the water marks

**287/25 Correspondence to note:**

**288/25 Councillors Reports and items for the next agenda:**

**289/25 Date of next meeting:** Monday 12<sup>th</sup> January 2026, Committee Room at the Memorial Hall

Signed: 

Clerk to Woburn Sands Town Council

Date: 02/12/25