

**WOBURN SANDS TOWN COUNCIL**  
**Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH**  
**Telephone: 01908 585368 e-mail: [clerk@woburnsandstowncouncil.gov.uk](mailto:clerk@woburnsandstowncouncil.gov.uk)**  
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 9<sup>th</sup> February 2026 at 7.30pm in the Committee Room, Memorial Hall.**  
Members of the public are welcome to attend.

**AGENDA**

**33/26 Present:**

**34/26 Apologies:**

**35/26 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

**36/26 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

**37/26 E-Bikes & E-Scooters:** Awaiting confirmation of attendance at the March or April meeting

**38/26 Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on Monday 12th January 2026. **Circulated**

**39/26 Co-opting Councillors:** Applications received. **ACTION:** Clerk to co-ordinate meetings with Chairman and councillors.

**40/26 Mayor's Announcements and Report:**

**41/26 Actions from previous minutes and Clerk's report:**

**42/26 Ward Councillors Reports:**

- a. Cllr Tracey Bailey
- b. Cllr David Hopkins

**43/26 Invitation to TVP:**

**44/26 STANDING ITEM – REPORTS FROM CHAIRS OF THE COMMITTEES AND WORKING GROUPS**

To receive reports from Chairs of Committees (Staffing Committee, Halls Committee, Environment Committee, Finance Committee) and Trustees of the Gravel Pit Charity and any Working Groups

- a. **Staffing Committee Update:**

**b. Halls Committee Update:**

**c. Environment Committee Update:**

Vicarage Street Litter

CCTV Monitoring of the High Street for parking and deliveries

Theydon Ave issues

**d. Finance Committee Update:**

To approve payments for January **(list circulated)**

To approve bank reconciliation **(circulated)**

**45/26 EWR consultation/information:** Feedback from Meeting on 4<sup>th</sup> February

**46/26 Royal Mail Update:**

**47/26 Annual Town Meeting:** Set a date, time and venue for the Annual Town Meeting and agree format. Tuesday 12<sup>th</sup> or 19<sup>th</sup> May 7.30pm is available in the Memorial Hall. Invite groups to attend.

**48/26 MKCC Community Infrastructure Fund:** Submit a bid to the MKCC Community Infrastructure Fund for a SID for Theydon Ave and any other bids?

**49/26 PCC Community Fund:** Additional CCTV / traffic warden

**50/26 Response to MKCC Transport Strategy Consultation:** Chair, D Hopkins to draft a response for Cllr Temple to amend. Murray will be attending the Little Brickhill, March meeting

**51/26 New local plan (MK2050):** Six week consultation period, runs until 16 February 2026.

**52/26 Universal Studios:** Standing Item

**53/26 Youth Club:** 2 responses to the tender. Pulse Youth & YMCA

**54/26 Mick George Community Fund:** Town Clerk has met with Nicky from the Library. Quotes will be sourced and funding application submitted by 25<sup>th</sup> February.

**55/26 Website:** Quotes have been sourced for new website: Summary report circulated separately

**56/26 IT Support:** Contract with current IT Support company has expired. Quotes are being sourced for a new contract.

**57/26 2 Station Road:** Standing Item – Town Council Parking Space located at the rear of 2 Station Road. Email sent to MKCC for a update on the sale.

**58/26 Crossing for the schools on Station Road:** Email sent to Rachel.

**59/26 Community Market:** Space in the library booked for 14<sup>th</sup> February & stall outside.

**60/26 Planning Applications:**

PLN/2025/2739: Proposed conversion of existing double car port with a side extension and new roof to a ground floor accessible bedroom along with a new replacement double car port **at** OAK VIEW, 89 NEWPORT ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8UN - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003HZkP>- **Comments by: 10/02/2026**

PLN/2025/2723: Proposed change of use from a pottery studio to a Dog Groomers (Sui Generis use) at 71 HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8QY - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003GqQj>- **Comments by: 16/02/2026**

PLN/2025/2247: Demolition of existing rear outbuilding and erection of proposed rear extension at 6 THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002oKbt> - **Comments by: 18/02/2026**

PLN/2026/0109: Advertisement consent for the display of one externally illuminated fascia sign and one non-illuminated projecting sign at 71 HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8QY- <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003Sy17> - **Comments by: 27/02/2026**

PLN/2026/0167: Proposed first floor side extension and single storey rear extension at 1 THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003YGlN> - **Comments by: 03/03/2026**

#### **Notifications of decisions made by MKCC:**

PLN/2025/1962: Proposed extension to existing garage at ST HILARY, 46 WEATHERCOCK LANE, WOBURN SANDS, MILTON KEYNES, MK17 8NY - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002PRa9>. - **APPROVED**

PLN/2025/2505: Erection of first floor side extension and single storey rear extension at 1 THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS0000032iZV>. - **APPROVED**

PLN/2025/2501: Approval of details required by condition 6 (Implementation and Maintenance of Railway Fencing) for development stage 2D of application ref. TWA/18/APP/04 relating to the Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020 at Land Between Bletchley And Woburn Sands Associated With The Route Corridor of The East West Rail Project - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS0000032gkb>. - **APPROVED**

PLN/2025/1386: Alterations to boundary treatment to include walls and top rails, a double railing gate at entrance to rear garden, a single railing between front and rear garden, wall mounted railings to lower walls in front garden (max height of 0.7m), and a rail fence (1.8m high) along the north and western rear boundaries. at SHELTON HOUSE, HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8SD - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003L1tp>. **APPROVED**

PLN/2025/1379: Listed Building Consent for internal works including 6no. new door openings (2no. ground floor and 4no. first floor), infilling of 1no. existing doorways (ground floor), infilling of 1no. Archway (first floor), a new double door in an existing archway on the ground floor, wall to be removed on ground floor, repairs to ceiling and ceiling laths over the atrium, and repairs to ceilings and walls where necessary. External works to include installation of leaf guards to rainfall outlets / hoppers, gutters, replacement of UPVC rainwater goods with Georgian style black UPVC gutters, repointing of brickwork where required, repair to windows and frames throughout, roof repairs (slates replacement and repair loose tiles), repair and restore of parapet bay window roof and repair and restore portico roof. Alterations to boundary treatment to include walls and top rails, rail fencing to include a double railing gate at the entrance to rear garden, a single railing between front and rear garden, wall mounted railings to lower walls in front garden (max height of 0.7m) and a rail fence (1.8m high) along the north

and western rear boundaries. **at** SHELTON HOUSE, HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8SD - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003KdUv>. **APPROVED**

PLN/2025/2666 - Erection of a single storey rear and side extension **at** 20 DRAYHORSE CRESCENT, WOBURN SANDS, MILTON KEYNES, MK17 8GU - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003Dqgb>. **APPROVED**

**61/26 Notification of urgent decisions made:**

**62/26 Correspondence to note:**

Email Received: Yellow lines in Summerlin Drive – Email sent to MKCC for update  
Emails received for white lines and potholes at Greens – Quotes being sourced for repairs  
Email received: Street Lighting Vicarage/High St – Escalated with MKCC

**63/26 Items for the next agenda:**

**64/26 Date of next meeting:** Monday 9<sup>th</sup> March 2026, Committee Room at the Memorial Hall

**65/26 Part 2 of the Agenda – Confidential HR Issues:** It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part II of the Agenda, as it involves the likely disclosure of exempt information relating to information which is likely to reveal the identity of an individual; information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime, as defined in Paragraphs 2, 5 and 7 respectively of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

**Signed:**



**Clerk to Woburn Sands Town Council**

**Date: 04/02/26**