

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the
Town Council Meeting of Woburn Sands on **Monday 11th May 2026 at 7.30pm**
in the Committee Room, Memorial Hall.

Members of the public are welcome to attend.

AGENDA

- 90/26 Elect a Chairman:**
- 91/26 Receive the Chair's Declaration of Acceptance:**
- 92/26 Elect a Deputy Chair:**
- 93/26 Receive the Deputy Chair's Declaration of Acceptance:**
- 94/26 Present:**
- 95/26 Apologies:**
- 96/26 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.
- 97/26 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.
- 98/26 Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on Tuesday 13th April 2026. **Circulated**
- 99/26 To appoint statutory or standing committees and working groups:
Chair and Deputy Chair on all committees**
- Finance
 - Staffing
 - Environment
 - Halls
 - Christmas Fayre
 - Danesborough Forum and Cross Boundary Parishes Liaison
 - SEMK Stakeholders Group
 - Parish Forum
 - Action Plan Working Group
 - To consider forming any other committees or working groups if required

100/26 To confirm membership of charities:

- Poor's Coal
- George Wells
- Gravel Pit Close Charity

101/26 To approve meeting dates for the year:

- Confirm monthly full council meetings as every second Monday of the month except for August
- Committee meetings: Proposed each committee meets every three months, i.e. four times per year, with first meeting to elect or reaffirm chairs
- To agree GPCC meetings for the year

102/26 To approve Town Council Memberships:

- National Association of Local Councils (NALC) including Bucks & Milton Keynes branch membership (BMKALC)
- Society of Local Council Clerks (SLCC)
- Bedford to Bletchley Rail Users Association (BBRUA)

103/26 Approve Bank Signatories: Circulated

104/26 Mayor's Announcements and Report:

105/26 Actions from previous minutes and Clerk's report:

106/26 Ward Councillors Reports:

- a. Cllr Tracey Bailey
- b. Cllr David Hopkins

107/26 STANDING ITEM – REPORTS FROM CHAIRS OF THE COMMITTEES AND WORKING GROUPS

To receive reports from Chairs of Committees (Staffing Committee, Halls Committee, Environment Committee, Finance Committee) and Trustees of the Gravel Pit Charity and any Working Groups

a. Staffing Committee Update:

b. Halls Committee Update:

c. Environment Committee Update:

- New planting ideas for the raised beds and the Woburn Sands signs as you enter the town (pictures circulated) The new scheme offers all round colour and growth with advantages of being sustainable and biodiverse.

Quotes requested from: Blue Diamond/Frosts, Woburn Growers and RS Barnwell.

One quote received from RS Barnwell to provide the plants: £888.80

d. Finance Committee Update:

To approve payments for April **(list circulated)**

To approve bank reconciliation **(circulated)**

108/26 Prepare for Annual Town Meeting: Questions raised from last year's meeting. Minutes Circulated

109/26 New local plan (MK2050):

110/26 Universal Studios: Standing Item

111/26 Feedback from meeting with Cute Maps:

112/26 180th Anniversary of the MRL:

113/26 Highways Drop In – 21st May: Outstanding issues:

- Awaiting MKCC to confirm that they have liaised with CBC and approached the school highlighting the safer routes to school.
- FS814523985 - Theydon Ave Signage
- MKCC815747220 – Wood Street potholes
- MKCC815747846 – Tavistock Close potholes
- MKCC815746338 – Theydon Ave potholes
- Summerlin Drive – Double yellow lines

114/26 Biodiversity: To formally adopt the biodiversity policy

115/26 Planning Applications:

PLN/2026/0675 : Location: 1 DEETHE CLOSE, WOBURN SANDS, MILTON KEYNES, MK17 8UP

Proposal: The erection of a detached front outbuilding- **Comments by: 19/05/2026**

PLN/2026/0824 : Location: 8 SPRING GROVE, WOBURN SANDS, MILTON KEYNES, MK17 8RY

Proposal: Proposed erection of a single storey rear extension with roof light to replace existing conservatory - **Comments by: 22/05/2026**

PLN/2026/0884: The removal of x2 Yew trees at SHELTON HOUSE, HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8SD - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004lnET> - **Comments by: 03/06/2026**

Tree preservation Order - Circulated

Notifications of decisions made by MKCC:

PLN/2025/2247: Demolition of existing rear outbuilding and erection of proposed rear extension at 6 THE LEYS, WOBURN SANDS, MILTON KEYNES, MK17 8QF -<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002oKbt> - **APPROVED**

PLN/2026/0449: Certificate of lawfulness for the proposed single storey side extension at 39 ELM GROVE, WOBURN SANDS, MILTON KEYNES, MK17 8QA - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003q7LR>. - **APPROVED**

PLN/2026/0387: Approval of details required by condition 2 (Tree Planting) of permission ref. PLN/2025/2104 at BURLINGTON HALL CARE HOME, 9 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RR - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003mJhl> - **APPROVED**

116/26 Notification of urgent decisions made:

117/26 Correspondence to note:

- We have received a letter with concerns about medical facilities in Woburn Sands

118/26 Items for the next agenda:

119/26 Date of next meeting: Monday 8th June 2026, Committee Room at the Memorial Hall

Signed:

Harrants

Clerk to Woburn Sands Town Council

Date: 06/05/26