

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the
Town Council Meeting of Woburn Sands on **Monday 8th June 2026 at 7.30pm**
in the Committee Room, Memorial Hall.

Members of the public are welcome to attend.

AGENDA

116/26 Present:

117/26 Apologies: Cllr Lee George-Barnes

118/26 DECLARATION OF INTEREST: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

119/26 Public Question Time: The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

120/26 Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Tuesday 11th May 2026. **Circulated**

121/26 Mayor's Announcements and Report:

122/26 Actions from previous minutes and Clerk's report:

123/26 Ward Councillors Reports:

- a. Cllr David Hopkins
- b. Cllr Johnny Luk

124/26 STANDING ITEM – REPORTS FROM CHAIRS OF THE COMMITTEES AND WORKING GROUPS

To receive reports from Chairs of Committees (Staffing Committee, Halls Committee, Environment Committee, Finance Committee) and Trustees of the Gravel Pit Charity and any Working Groups

- a. **Staffing Committee Update:**
- b. **Halls Committee Update:**
- c. **Environment Committee Update:**
- d. **Finance Committee Update:**
To approve payments for June (**list circulated**)
To approve bank reconciliation (**circulated**)

- 125/26 To approve Standing Orders:** (Circulated)
- 126/26 To approve Financial Regulations:** (Circulated)
- 127/26 To approve the Annual Governance and Accountability Returns**
- a. Audit 2025 – 2026 - Internal Audit Report. Circulated**
Report from the Internal Auditor - to discuss any issues raised
 - b. Audit 2025 – 2026 - Section 1: Annual Governance Statement. Circulated**
To agree AGAR Statement Boxes 1 – 9
 - c. Audit 2025 – 2026 - Section 2: Accounting Statement. Circulated**
To approve section 2 the Accounting Statement supporting papers
- 128/26 EWR Consultation:** To agree the town council response to the EWR consultation. (Circulated)
- 129/26 Community Infrastructure Fund 27/28:** Deadline to apply is 31st August 2026. Would we like to apply for Solar Panels for the Sport Hall with this. It was also mentioned last year that we would purchase SIDs for Theydon avenue. Are we doing this independently or would we like to do it through this fund.
- 130/26 New local plan (MK2050):** Standing Item
- 131/26 Universal Studios:** Standing Item
- 132/26 180th Anniversary of the MRL:**
- 133/26 IT Policy:** To formally adopt the IT Policy. Circulated
- 134/26 Privacy Policy:** To formally adopt the Privacy Policy. Circulated
- 135/26 Garden Competition:** To suggest a deadline date for entries and dates for judging. Blue Diamond will be sponsoring the Garden Competition for 2026. There are four categories: Hanging baskets, Best front garden, Best back garden, Community and business award.
- 136/26 To discuss recent issues in neighbouring communities relating to Anglian Water:**
- 137/26 Memorial Clock Repairs:** Following the repair from Smith of Derby last year, they noted that the units currently fitted to the clock are due for replacement. The cost for them to supply and install new movements, along with suitable hands, will be £3,375.00 *net* + VAT. This would also include washing down the dials and installing a new backup unit (ARU) to automatically adjust for BST/DST changes. This was budgeted for when budgets were finalised for this financial year.
- 138/26 Planning Applications:**
- PLN/2026/0862: Use of existing home office/gym outbuilding to ancillary annex with associated work (Retrospective) at 17 Wood Street, Woburn Sands, MK17 8PH - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000004H7xF> – Comments by 26/06/2026
- PLN/2026/0796: Replacement windows and doors to front and side elevation at 1A Russell Street, Woburn Sands, MK17 8NU - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000004Dlhx> – Comments by 26/06/2026

PLN/2026/0646: Certificate of lawfulness for proposed erection of outbuilding for use as a garage at 95 NEWPORT ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8UN - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS0000040MXh> - Comments by 15/06/2026

PLN/2026/0924 - Approval of details required by Condition 12 (Ecology) for development stage 2D of permission ref. TWA/18/APP/04 relating to The Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020 at The Route Corridor of The East West Rail Project, Milton Keynes - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004LZwX> - Comments by 15/06/2026

PLN/2026/0956 - Approval of details required by Condition 6 (Implementation and Maintenance of Railway Fencing) for development stage 2D of permission ref. TWA/18/APP/04 relating to The Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020 at Land between Bletchley and Woburn Sands associated with The Route Corridor of The East West Rail Project - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004NcLd> - Comments by 15/06/2026

PLN/2026/1030 - Approval of details required by Condition 15a (Highways) for development stage 2D of permission ref. TWA/18/APP/04 relating to The Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020 at Land between Bletchley and Woburn Sands associated with The Route Corridor of The East West Rail Project - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004RXDh> - Comments by 15/06/2026

PLN/2026/1102 - Approval of details required by Condition 11 (Contaminated land) for development stage 2D of permission ref. TWA/18/APP/04 relating to The Network Rail (East West Rail Bicester to Bedford Improvements) Order 2020 at Land between Bletchley and Woburn Sands associated with The Route Corridor of The East West Rail Project - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004UwKP> - Comments by 15/06/2026

Notifications of decisions made by MKCC:

PLN/2026/0628: Loft conversion with the installation of a rear dormer and rooflights at 24 The Leys, Woburn Sands, MK17 8QF – Approved

PLN/2026/0359: The whole crown reduction of Norway Maple tree by up to 2.5m at 1A Russell Street, Woburn Sands, MK17 8NU – Approved

PLN/2026/0503: The removal to ground level of conifer (T1) and reduction in height by approx. 10m (50%) of group of Leylandii (G1) at Haydon House, 29 Station Road, Woburn Sands MK17 8RX – Approved

ENF/2025/0226: Unit 9, Pristine Business Park, Newport Road, Woburn Sands, Milton Keynes, MK17 8UD – Case Closed

139/26 Notification of urgent decisions made:

140/26 Correspondence to note:

- Complaints about the event at Nonnas – May bank holiday weekend

141/26 Items for the next agenda:

142/26 Date of next meeting: Monday 13th July 2026, Committee Room at the Memorial Hall

Signed:



Clerk to Woburn Sands Town Council

Date: 03/06/26