

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
Telephone: 01908 585368 e-mails: clerk@woburnsandstowncouncil.gov.uk
www.woburnsandstowncouncil.gov.uk

Members of Woburn Sands Town Council are hereby summoned to attend the
Town Council Meeting of Woburn Sands on **Monday 14th September 2026 at 7.30pm**
in the Committee Room, Memorial Hall.

Members of the public are welcome to attend.

AGENDA

- 164/26 Present:**
- 165/26 Apologies:**
- 166/26 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.
- 167/26 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.
- 168/26 Minutes:** To consider the approval of the draft minutes of the last meeting of the Council held on Monday 13th July 2026. **Circulated**
- 169/26 Co-opting Councillors:** To formally adopt Michael Miller & Mark Watham
- 170/26 Mayor's Announcements and Report:**
- 171/26 Actions from previous minutes and Clerk's report:**
- 172/26 Ward Councillors Reports:**
- a. Cllr David Hopkins
 - b. Cllr Johnny Luk
- 173/26 STANDING ITEM – REPORTS FROM CHAIRS OF THE COMMITTEES AND WORKING GROUPS**
To receive reports from Chairs of Committees (Staffing Committee, Halls Committee, Environment Committee, Finance Committee) and Trustees of the Gravel Pit Charity and any Working Groups
- a. **Staffing Committee Update:**
To note the 2026/27, pay settlement as agreed by the NJC effective from 1st April 2026.
An increase of 3.3% for all staff under the NJC model contract.
 - b. **Halls Committee Update:**
 - **Chair:** Cllr Lee George-Barnes was nominated and appointed Chair of the Halls Committee.

- **Outstanding invoice:** A hirer who cancelled has **£600 outstanding**. The Clerk will send a final letter after circulating it to the committee.
- **Building surveys:** Following the internal audit, the Council will **budget for a survey of its halls in 2026/27**, supporting longer-term maintenance planning and reserves.
- **Memorial Hall:**
 - Microwave approved — **£40.83**.
 - Replacement urn approved — **£47.08**, as the existing one is leaking.
 - Window and front door require attention; **quotes to be obtained**.
 - Plumbing issues noted, including slow-flushing toilets and taps not staying on; **quotes to be obtained**.
- **Teenage parties:** Hirers and bookings should be considered **at the committee's discretion**.
- **Sports Hall:**
 - A **risk assessment** is needed for mixed sports.
 - Quotes to be obtained for **dividing nets**.
 - Further like-for-like quotes requested for **solar panels** to allow a fair comparison.
- **Flagpole:** Ownership of the flagpole outside the hall needs to be investigated.

Next meeting: 1 December 2026 at 4:00pm.

c. Environment Committee Update:

Next meeting is 5th October

d. Finance Committee Update:

Next Finance Committee Meeting: 5th October

To note bank balances for month end 08/26:

- Co-op current Account: £1256.71
- Santander Savings Account: £62855.48
- Unity Trust Current Account: £20793.88
- Stripe: £0.00
- Unity Trust Instant Access Account: £61344.90

To approve payments for August & September (**list circulated**)

To approve bank reconciliation for August & September (**circulated**):

- 174/26 To appoint a new member for the Marston Vale Community Rail Partnership:**
- 175/26 To appoint a working group for the High St regeneration fund event:**
- 176/26 Monthly article for the Hogsty End Handbook:** To discuss the size of the monthly article in the Hogsty and contributions from councillors.
- 177/26 Landscaping at Parklands:** Landscaping is currently looked after by MKCC. Residents are concerned that very little is done.
- 178/26 Christmas Fayre Committee:** The Christmas Fayre would like to purchase a bench in memory of Tim Fryer.
- 179/26 New local plan (MK2050):** Standing Item
- 180/26 Universal Studios:** Standing Item

181/26 180th Anniversary of the MRL:

182/26 Highways concerns

- Cranfield Road (Anglian water)
- 20 MPH across WS
- Theydon Avenue
- Speeding on Newport Road and recognition of 30 MPH limit (Average Speed Camera solution)

183/26 Woburn Sands Railway Station: Garden competition and care for the gardens going forward

184/26 Planning Applications:

PLN/2026/1569: Erection of a single storey front and part single part two storey rear extensions following demolition of existing porch and utility room **at** 90 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8SB - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004wCsv> – **Comments by 22.09.26**

PLN/2026/1621: Proposed new porch, single storey rear extension, rear facing dormer window and wood burning flue **at** 116 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8SB - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004yuxt> – **Comments by 22.09.26**

PLN/2026/1645: Erection of single storey rear and side extension **at** 83 ELM GROVE, WOBURN SANDS, MILTON KEYNES, MK17 8QA - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004zjfr> – **Comments by 26.09.26**

PLN/2026/1608: Certificate of lawfulness for proposed replacement of 10 No. existing timber windows on the upper and lower ground floors of the northern elevation and 4No. existing uPVC windows on the upper ground floor of the western elevation with new uPVC windows and replacement of existing timber door on the lower ground floor of the western elevation with a uPVC Fire Door **at** WOBURN SANDS METHODIST CHURCH, HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8RH - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004yQ6z> - **Comments by 18.09.26**

Notifications of decisions made by MKCC:

- Chapel ST PLN/2026/1050 – Approved with conditions
- Wood St: PLN/2026/0862 – Approved with conditions
- Russell St: PLN/2026/0796 – Approved with conditions
- Drayhorse Cres: PLN/2026/1110 – Approved with conditions
- Cranbrook: PLN/2026/1031 – Approved with conditions but then withdrawn
- Downham Road: PLN/2026/1243 – Approved
- Kiln Drive: PLN/2026/1167 – Approved with conditions
- Russell Street: PLN/2026/1485 - Approved

185/26 Notification of urgent decisions made:

186/26 Correspondence to note:

187/26 Items for the next agenda:

188/26 **Date of next meeting:** Monday 12th October 2026, Committee Room at the Memorial Hall

Signed:  **Clerk to Woburn Sands Town Council**

Date: 08/09/26