

# WOBURN SANDS TOWN COUNCIL

Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH

Telephone: 01908 585368 (24 hrs.) Fax: 01908 585239

e-mail: [a.jordan@wstc.org.uk](mailto:a.jordan@wstc.org.uk)

[www.woburnsands.org.uk](http://www.woburnsands.org.uk)

Members of Woburn Sands Town Council Communications Committee are hereby summoned to attend the **Meeting of the Halls Committee** on **Tuesday 16<sup>th</sup> April at 2pm in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

## AGENDA

1/24	<b>Present:</b>	
2/24	<b>Apologies:</b>	
3/24	<b>Minutes:</b> To consider the approval of the draft minutes of the last meeting of the Council held on Tuesday 5 <sup>th</sup> December 2023. Circulated.	
4/24	<b>Memorial Hall:</b> To consider booking terms and conditions	
5/24	<b>The Institute:</b> a. automatic doors b. volunteer event 22 <sup>nd</sup> May	
6/24	<b>Summerlin:</b> a. Kitchen b. office	
7/24	<b>Sports Hall:</b> a. Usage b. Heating c. Taylor Wimpey progress	
8/24	<b>Earmarked reserves for halls:</b> to consider a list of what might be needed for the halls in the future to enable an earmarked reserve to be set up in the next budget	
9/24	<b>Date of next meeting:</b>	

Signed: 

Date: 10/03/2024