Members of Woburn Sands Town Council Finance Committee are hereby summoned to attend the **Meeting of the Finance Committee** on

**Wednesday 8th November at 5.30pm 2023 in the Committee Room, Memorial Hall.**

Members of the public are welcome to attend.

**DRAFT minutes**

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|  | Present: Cllrs T Sutton, J Green, G Jones, S Green. Clerk A Jordan |  |
|  | Apologies: none |
|  | Recommend budgets:   1. **Admin** – CCTV. A 3 year contract would be more cost effective but TVP have a project which could mean lower costs using their CCTV. Debate the deterrent effect and prosecutions. Currently £9,000 pa but would be £5,800 pa if on a contract. Check insurance for staff salary cover.   **Salaries**: suggest 6% budget increase for next year.   1. **Halls** – budget yet to be completed. Various work needs doing on halls so difficult to anticipate costs yet. Suggest getting surveys on all buildings to help with planning future works/repairs. Music Licence added to halls from Admin. 2. **Environment** – ask for clarification, some amounts not specific enough. 3. **Communications** - separating some items so the new committee has its own budget. Question if they have budgeted enough for what is required – go back and suggest they look again. | Committee recommend 3 year contract for CCTV  Cllr T Sutton to contact Chair of Environment and  Clerk to contact Chair of Communications regarding budgets |
|  | Grants to be awarded (£1,500 budget)   1. Helping Hands 2. Three Parishes 3. Sands Singers 4. Poor’s Coal Charity 5. Woburn Sands Band 6. Genesis Youth Group 7. George Wells Education Foundation 8. Rainbows   Cllr T Sutton to look at the applications and will summarise to enable a decision on awards. | Recommend to budget £1,800 for grants next year |
|  | Date of next meeting: December |  |

Signed:

Date: