

WOBURN SANDS TOWN COUNCIL

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Members of Woburn Sands Town Council Communications Committee are hereby summoned to attend
the **Meeting of the Halls Committee** on
Wednesday 15th January 2025 at 2pm in the Committee Room, Memorial Hall.

Members of the public are welcome to attend.

DRAFT MINUTES

Action

1/25	Present: Councillors Chairman G Smitham, Cllrs T Sutton, D Hopkins, R Allan. Clerk A Jordan	
2/25	Apologies: Cllr G Jones	
3/25	Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Tuesday 12 th November 2pm 2024. Reviewing actions from minutes: <ul style="list-style-type: none">a. Councillors agreed no surveys on any other the halls apart from Memorial as minutedb. Golf/putting in sports hall to be considered on next agendac. Cllr G Smitham proposed meeting Dan Preston (Walton Clerk) to discuss handing over all halls to a management committeed. Clerk to confirm with Paul van Geete about paying for repairse. Go ahead with Memorial Hall surveyf. Received payment from MKCC towards library door repairs	<ul style="list-style-type: none">c. Clerk to contact D. Prestond. Clerk to speak to P. Van Geete. Clerk to arrange
4/25	Summerlin Centre: <ul style="list-style-type: none">a. Roof / solar panel leak update. No leak despite recent rain, Caretaker is monitoringb. Request lighting over the 'Sumerlin Centre' sign on the front wall so it can be seen more easily in the evenings. Councillors voted against thisc. Car park repairs update: we have two quotes and a third contractor is due to send a quote	<ul style="list-style-type: none">b. RESOLVED not to have a spotlight on the Summerlin sign.
5/25	Sports Hall: <ul style="list-style-type: none">a. There has been damaged to roof caused by high winds, the cost of repairs can be claimed on insurance but due to bank holidays it has been difficult to get a roofer to come out. Clerk to try other companies if the two already approached do not provide a quote soonb. Report on heating and hot water was circulated with recommendations and costs. A decision has been postponed until spoken to P Van Geete	<ul style="list-style-type: none">a. Clerk to follow upb. Clerk to speak to P Van Geete

	<ul style="list-style-type: none"> c. Update regarding Taylor Wimpey, and MK Council support with repairs/improvements. This relates to the heating system, see above d. A request from a club to book all day for the whole half term (8.30am to 4.30pm) but they would like the council to consider a day or half day rate instead of the hourly rate as a discount for the full day/week booking. Resolved to AGREED to £125 per day for half term and look again after half term. 	<ul style="list-style-type: none"> d. AGREED £125 per day for holiday club during Feb ½ term
6/25	The Institute: <ul style="list-style-type: none"> a. Payment of £2,607.00 from MK Council Section 106 funds towards repairing the auto-doors has now been sent with apologies for the delay b. To consider a replacement rear door. Councillor G Smitham to follow up. 	<ul style="list-style-type: none"> b. Cllr G Smitham to follow up
7/25	The Memorial Hall: <ul style="list-style-type: none"> a. Hall stage curtains need repairing, the pulley system has broken. The Caretaker is looking at them to attempt a repair. Clerk recommended if professional comes out then have cleaned too. Caretaker to look initially but Councillors prepared to have a professional repair and clean if necessary 	<ul style="list-style-type: none"> a. Caretaker and Clerk to action
8/25	Income and expenditure report circulated: For clarification: WSTC can vire funds (move between budgets) and may do so in areas of over spending to areas of underspending keeping the totals within the agreed budget. There followed a discussion on the hire of the Sports Hall and the cost of running it; use of the hall, especially daytime use; and identifying who can use the hall during weekdays.	
9/25	Date of next meeting: 2pm Tuesday 8 th April 2025	

Meeting ended: 3pm

Signed:

Date: 15/01/2025