

WOBURN SANDS TOWN COUNCIL
Memorial Hall, 4 High Street, Woburn Sands, Milton Keynes, MK17 8RH
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Members of Woburn Sands Town Council are hereby summoned to attend the Town Council Meeting of Woburn Sands on **Monday 12th January 2026 at 7.30pm in the Committee Room, Memorial Hall.**
Members of the public are welcome to attend.

DRAFT MINUTES

- 1/26 Present: Chairman D Hopkins, Cllrs Lee George-Barns, Trudie Sutton, Keith Temple, Alex Poppleton, Town Clerk – Joanne Farrant, Ward Councillor - Tracey Bailey, 4 residents from Theydon Ave, 1 member of the public.**
- 2/26 Apologies: None**
- 3/26 DECLARATION OF INTEREST:** Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.
- 4/26 Public Question Time:** The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Town Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period. 3 minutes per person if public wish to speak, or at the Chair's discretion.

Residents: Peter, Phil, Maggie and Fiona attended the meeting to represent CSW group and residents for Theydon Avenue. – Full report from the group is attached to the minutes. The document outlines the concerns of Theydon Avenue residents regarding speeding and traffic issues, along with responses from Milton Keynes Council (MKC) and there is a request for further action. The document highlights residents' frustration with delays, lack of clear timelines, and insufficient safety measures, urging MKC and WSTC to take prompt action to address these concerns:

Residents have approached WSTC requesting support to progress issues with MKCC and to identify opportunities for improving Woburn Sands.

A report is required on the impact of SEMK on the town.

SpeedWatch data indicates wide variations in vehicle speeds, with a significant number exceeding the 20mph limit. Concerns were raised regarding road safety and the risk to life from dangerous driving.

Residents are considering a petition to clarify community priorities for submission to the council.

It was suggested that representatives from the group attend a full MKCC council meeting, with support from DH and TB.

Other points: It was noted that Theydon Avenue is not a priority gritting route, and a proposal was raised to remodel the central section of the road.

5/26 E-Bikes & E-Scooters: An update from Tom at Lime Bikes about the development taking place from January onwards and the implementation of a more restrictive parking regime. **REARRANGED FOR A TIME WHEN DOTT AND LIME CAN ATTEND TOGETHER**

6/26 Minutes: To consider the approval of the draft minutes of the last meeting of the Council held on Monday 8th December 2025. **APPROVED**

7/26 Co-opting Councillors: Advert for new councillors will be in the newsletter that will be distributed w/c 23rd January will also be advertised in the Hogsty **NOTED**

8/26 Mayor's Announcements and Report: Full report attached. Key points:

- Mayors Visits and Community Engagement
- Updates on SEMK and EWR Projects
- Woburn Sands Sports Hall Funding Status
- H10 Extension Project Progress
- Community Safety and Crime Statistics
- E-Bikes and Scooters Parking Regulations
- Proposed Youth Club Tender Process
- Community Library Boxes Initiative
- MK City Plan 2050 Consultation Update
- MKCC Winter Services Information
- Road Works and Repairs Update
- Local Transport Plan Consultation Launch
- Alzheimer Society Community Meeting
- Cold Weather Payments Information

9/26 Actions from previous minutes and Clerk's report:

- ILCA now completed. Request to register for the FILCA qualification. **APPROVED**
- Investigate MKPA Sessions for the school holidays to present at next meeting
- Update from Crimewave: In December, we found kids gathering at this location on 12 occasions. We have also seen this on 3 other days during our checks this week. We sent this to the PCSO in December, and they confirmed that they will add this area to their list of interest.
- We have received a report from Steve Dear about the trees. **Report to be discussed at the environment committee meeting.**

- S106 funds have been approved from MKCC for the wayfinding signage in the sports hall and Summerlin centre. DH and I have a meeting with Dementia Readiness on the 5th February for additional advice.

10/26 Ward Councillors Reports:

a. Cllr Tracey Bailey

- Have your say feedback – TVP are encouraging everyone to report incidents on 101 so they can increase patrols
- Followed up with residents on Aspley Hill on floods, they have seen improvement
- MKCC have feedback that the repainting of the white lines in the High St are a low risk
- Pothole in Russell St car park has been reported
- Rough sleeper accommodation is available from November. You can help people via StreetLink - <https://thestreetlink.org.uk/>
- Electric fencing complaint in the field by the railway: Rights of Way team will go out to inspect and inform the landowner

b. Cllr David Hopkins

- Cold Weather Payments
- New NPPF Webinar
- Bin Collections
- Winter Phishing
- Proposed Submission (Regulation 19) MK City Plan 2050 consultation
- Thames Valley Police Cuts
- Centre for Ageing Better Age Friendly Town & Parish Councils (see attached document circulated to WSTC members)
- Cold Health Alert
- Planning permission has been granted to build the first Universal Studios theme park in the UK.
- Bucks & MK Fire
- Reported: Fly Tipping in Woburn Sands
- Bucks and MK Association of Local Councillors
- Have Your Say
- Update on H10 Bletcham Way Extension

11/26 Invitation to TVP: The Neighbourhood team do not have any issues to report at the moment. The Clerk has asked Crimewave if there are still gatherings that need to be monitored at the Recreation Ground. **ACTION: Clerk to get quotes for a camera at the Old Fire Station**

Questions from Cllr Temple have been sent over to the team - parking on the roundabout outside Tesco, HGV ignoring weight restrictions overnight and cars speeding along the High Street. CCTV camera could be moved to the High St to assist with monitoring. **Reported to Neighbourhood team**

Good turn out to 'have your say' event – approx. 25 attendees

12/26 Committee Updates:

a. Staffing Committee Update:

b. Halls Committee Update:

Licence for the Station is currently in the name of Kevin Brewer and needs to be changed to Dominic Brewer. The Station usually pay for the licence and we then reimburse. Dom would rather that we take over the application for the licence and therefore process the payment directly with licensing.

ACTION: Check the contract and follow up at the Halls Committee meeting

The hardware used for the Paxton system has stopped working for the Sports Hall and Summerlin Centre. Tickfords are preparing a quote. During the downtime of the system we have allocated one door code to all hirers.

c. Environment Committee Update:

d. Finance Committee Update:

To approve payments for January **APPROVED**

To approve bank statements **NOTED**

Approve budgets for 2026/27: **APPROVED**

To agree the Town Councils precept requirement for 2026/27 **APPROVED**

TOTAL precept request: £201,000.00

This is an increase of 4.37%

Proposed by Cllr D Hopkins seconded by Cllr L George-Barnes.

The Town Council **RESOLVED** to **APPROVE** the precept requirement.

13/26 EWR consultation/information: We have a meeting with EWR Delivery Director, Dave Bray & planning & development leads for the WS part of the route on 4th February. **NOTED**

14/26 Street map showing benches: Asset register is now being utilised on Scribe. All assets will be listed with pictures and a report will available for the next meeting. **ITEM CLOSED**

15/26 Response to MKCC Transport Strategy Consultation: The consultation should formally start 12th January, so this suggests that we will have a closing date of 12th April for comments. A consultation report will then be collated for the new administration to consider in May, with a view to the formal adoption of the document as Council policy in the early summer. **To be discussed at environment committee meeting**

16/26 New local plan (MK2050): Due to a technical issue, some consultees did not receive an email notification at the start of the Proposed Submission (Regulation 19) MK City Plan 2050 consultation that began on 7 November and ran until 22 December 2025.

To make sure everyone has a fair and equal opportunity to comment, all consultees will be able to take part in a further six-week consultation period, which runs until 16 February 2026. **NOTED**

- 17/26 Universal Studios:** Standing Item Planning permission is now granted. Positions are being advertised. **NOTED**
- 18/26 Youth Club:** Tenders have been sent out with a submission deadline of 31st January.
- 19/26 Mick George Community Fund:** The deadline to apply is 25th February – **ACTION:** Clerk to follow up with Nicky at the Library for additional items that they would like to add to the application.
- 20/26 Library boxes:** Our Librarian has suggested two locations: Parklands and Asplands Medical Centre. DH met with Men in Sheds to discuss spec. Cllrs have agreed and an order has been confirmed. **ACTIONED**
- 21/26 Household Support Fund:** Availability requested from Ben at CAB. They are checking with staff for availability in February and March. **NOTED**
- 22/26 Website:** Quotes have been requested for a new website from companies that are used by other local towns and parishes – all assertion 10 compliant. Clerk to feedback to council when all quotes are collated. **ACTION:** Clerk to collate for next meeting
- 23/26 2 Station Road:** Standing Item – Town Council Parking Space located at the rear of 2 Station Road. Email sent to MKCC for a update on the sale.
- 7/1: David Charlton in my team has been dealing with this and he retired at Christmas. I am just back from the break, so will ask his replacement what the latest is and revert to you asap. **ACTION:** Clerk to keep in touch with Bee at MKCC.
- 24/26 Crossing for the schools on Station Road:** Email sent to MKCC for update:
- MK City Council responds that** The MKCC Transport team will look at the safe routes to the school for pedestrians/cyclists and we'll link up with our CBC counterparts to look at promoting the safe walking routes to the school and its pupils. They can also look at what routes pupils are currently taking to see where this can be improved with some additional education and engagement. Should there be any key safety issues highlighted by both teams, our road safety engineers can look at what additional measures we can consider here based on the current built environment. **NOTED**
- 25/26 Community Market:** Space in the library booked for 14th February & stall outside. **NOTED**
- 26/26 New Benches:** I have contacted MKCC – there are no S106 funds that would be available for this, however a request has been sent to Tariff – **ACTION:** Clerk to investigate our funding.
- 27/26 Newsletter:** Newsletter will be going to print on 16th January. New quotes from printers obtained:
- XL Press: £504
CKN Print: £480 - **APPROVED**
TW Print: £490
- 28/26 Planning Applications:**

Application Ref: PLN/2025/2666 Proposal: Erection of a single storey rear and side extension at 20 DRAYHORSE CRESCENT, WOBURN SANDS, MILTON KEYNES, MK17 8GU - <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003Dqgb> -

Comments by: 16/01/2026 - No objection reply from WSTC - ACTIONED

Notifications of decisions made by MKCC:

Application Ref: PLN/2025/2037 Proposal: Advertisement consent for the display of x2 non-illuminated fascia signs, x1 non-illuminated projecting sign and a frosted vinyl front entrance door logo at 1C, High Street, Woburn Sands, Milton Keynes, MK17 8RQ – **APPROVED - NOTED**

Application Ref: PLN/2025/2104 Proposal: Crown reduction by 4m in height and 3m on sides, crown raise to 3m, and removal of epicormic growth on stem of Holm Oak (1), crown reduction by 3m in height and by approx. 2m from remaining crown of Holly (3), and felling to 5-6ft of Ash (2) protected by Milton Keynes Tree Preservation Order no. PS/540/15/134 at BURLINGTON HALL CARE HOME, 9 STATION ROAD, WOBURN SANDS, MILTON KEYNES, MK17 8RR – **APPROVED - NOTED**

Application Ref: PLN/2025/2213

Proposal: Alteration of existing shop front at 57 HIGH STREET, WOBURN SANDS, MILTON KEYNES, MK17 8QY – **APPROVED - NOTED**

29/26 Notification of urgent decisions made:

30/26 Correspondence to note:

31/26 Councillors Reports and items for the next agenda:

Premier store – previous owner had access to store the rubbish at the back of the store – the new owner does not have the same permissions

Car parking – Chapel Street: is this used to capacity? The car park sign is overgrown. If residents would like a permit system they will need 70% of the residents to support the introduction of the scheme. MKCC to review the use of the main car park

ACTION: Clerk to ask the caretaker to look at the sign and to cut back the Ivy to show the sign.

Additional note: gritting routes to be investigated for access to and around Asplands.

32/26 Date of next meeting: Monday 9th February 2026, Committee Room at the Memorial Hall

Meeting Ends: 9pm

Signed:
Chairman

Date: